

Republic of the Philippines
LAS NAVAS AGRO-INDUSTRIAL SCHOOL
Request for Publication of Vacant Positions

RECEIVED
04 JUN 2018
DIVISION OFFICE
LAS NAVAS, NORTHERN SAMAR

To: **CIVIL SERVICE COMMISSION (CSC)**

This is to request the publication of the following vacant positions of **LAS NAVAS AGRO-INDUSTRIAL SCHOOL** in the CSC website:

MARICAR Z. CELAJES
(Head of Agency)

Date: June 4, 2018

No.	Position Title	Plantilla Item No.	Salary / Job/ Pay Grade	Monthly Salary	Qualification Standards				Competency (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	Admin. Aide I	None	1	P478.00/day	Completion of Two Years College Studies	None Required	None Required	None Required	None Required	LNAIS, Las Navas, N. Samar
2	Computer Technician	None	1	478.00/day	Completion of Two Years College Studies	None Required	None Required	None Required	None Required	LNAIS, Las Navas, N. Samar

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than June 20, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MARICAR Z. CELAJES
Officer In-charge
Las Navas, N. Samar

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.