

Republic of the Philippines  
Jaro Water District  
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FO  
must be in MS Excel format



To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of (Jaro Water District) in the CSC website:

ENGR. ANTONIO G. SORIMA  
(Head of Agency)

Date: December 13, 2019

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Utility Worker B (Casual)		1	409.09/day	Must be able to read and write	none required	none required	none required	none required	JWD office (Admin)
2	Utility Worker B (Casual)		1	409.09/day	Must be able to read and write	none required	none required	none required	none required	JWD Pump House

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than December 31, 2019

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ENGR. ANTONIO G. SORIMA  
General Manager  
Real St. Jaro, Leyte  
[jarowaterdist@yahoo.com](mailto:jarowaterdist@yahoo.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.