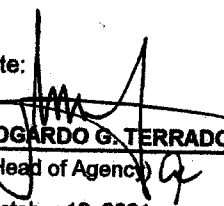


Electronic copy to be submitted to the CSC FO
must be in MS Excel format

Republic of the Philippines
JARO WATER DISTRICT
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of JARO WATER DISTRICT in the CSC website:


ENGR. EDGARDO G. TERRADO
(Head of Agency)

Date:

October 12, 2021

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Engineering Aide A	5	6/1	13,851.00	High School Graduate	None Require	None Required	None Required		Pumping Stations / Field
2	Accounting Processor B	11	6/1	13,851.00	2yrs in college	None Require	None Required	CSC Sub Professional		Admin
3	Engineering Aide A	12	6/1	13,851.00	High School Graduate	None Require	None Required	None Required		Admin / Field

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than October 21, 2021

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ENGR. EDGARDO G. TERRADO

General Manager

Brgy. Kalinawan Jaro, Leyte

jarowaterdist@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.