

Electronic copy to be submitted to the CSC FO
must be in MS Excel format

Republic of the Philippines
MGO BABATNGON, LEYTE
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO BABATNGON, LEYTE in the CSC website:

ATTY. LITO E. ODON
HRMO

Date: July 13, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Social Welfare Officer I	48	11	11,932.00	Bachelor's degree in Social Work	none required	none required	RA 1080 (Social Work)		MSWDO
2										
3										
4										
5										
6										
7										
8										
9										
10										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than December 29, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;

2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

5. This office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ELEONOR B. LUGNASIN

MUN. MAYOR

MUNICIPAL COMPOUND BABATNGON LEYTE

lgu.babatngonleyte@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.