

Republic of the Philippines
GUIUAN WATER DISTRICT
Request for Re-Publication of Vacant Positions for Permanent and Casual
(Pursuant to CSC MC 20, s. 2002)

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of (Guiuan Water District) in the CSC website:


ROLANDO D. ABRENICA

General Manager

Date:

7/27/2018

No.	Position Title	Plantilla Item No.	Salary/Job/Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Services Assistant B	03-2017	10	20,651.00	Completion of 2 years studies in college	8 hours relevant training	2 years of relevant experience	Career Service(Sub-Professional)first level	N/A	GWD-Guiuan
2	Cashier D	04-2017	10	17,730.00	Bachelor's Degree	None required	None required	Career Service(Professional)Second level	N/A	GWD-Guiuan
3	Administrative Services Assistant B	05-2017	10	17,730.00	Completion of 2 years studies in college	8 hours relevant training	None required	Career Service(Sub-Professional)first level	N/A	GWD-Guiuan
4	Industrial Relations Management Assistant B	06-2017	8	15,368.00	Completion of 2 years studies in college	1 year relevant experience	None required	Career Service(Sub-Professional) (MC 11,s.96-Cat) first level	N/A	GWD-Guiuan
5	Engineering Assistant B	08-2017	8	15,368.00	Completion of 2 years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service(Sub-Professional)first level	N/A	GWD-Guiuan
6	Credit Collection Assistant	09-2017	6	13,378.00	Completion of 2 years studies in college	8 hours relevant training	None required	Career Service(Sub-Professional)first level	N/A	GWD-Guiuan
7	Accounting Processor B	10-2017	6	13,378.00	Completion of 2 years studies in college	None required	None required	Career Service(Sub-Professional)first level	N/A	GWD-Guiuan
8	Clerk Processor B	11-2017	6	13,378.00	Completion of 2 years studies in college	None required	None required	Career Service(Sub-Professional)first level	N/A	GWD-Guiuan
9	Draftsman B	12-2017	6	13,378.00	Completion of 2 years studies in college	None required	None required	Career Service(Sub-Professional) (MC 11,s.96-Cat) first level	N/A	GWD-Guiuan

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

LANIE E. LUMACTOD

HRMO/Designate

Conception St., Guiuan E. Samar

guiuanwaterdistrict@ymail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Republic of the Philippines
GUIUAN WATER DISTRICT
Request for Re-Publication of Vacant Positions for Permanent and Casual
(Pursuant to CSC MC 20, s. 2002)

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of (Guiuan Water District) in the CSC website:


ROLANDO D. ABRENICA

General Manager

Date:

7 / 23 / 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
10	Utilities Customer Service Assistant D	13-2017	6	13,378.00	Completion of 2 years studies in college	1 year relevant experience	None required	Career Service(Sub-Professional)first level	N/A	GWD-Guiuan
11	Industrial Relations Management Aide	17-2017	4	11,658.00	Completion of 2 years studies in college	1 year relevant experience	None required	Career Service(Sub-Professional)first level	N/A	GWD-Guiuan
12	Utilities Customer Service Assistant E	18-2017	4	13,378.00	Completion of 2 years studies in college	None required	None required	Career Service(Sub-Professional)first level	N/A	GWD-Guiuan
13	Water Resources Facilities Tender B	20-2017	4	11,658.00	Elementary School Graduate	4 hours of relevant training	1 year of relevant experience	None required (MC 11,s.96-Cat.I).	N/A	GWD-Guiuan
14	Water Resources Facilities Operator C	21-2017	4	11,658.00	High School Graduate	None required	None required	None required (MC 11,s.96-Cat.I).	N/A	GWD-Guiuan
15	Driver	22-2017	4	11,658.00	Elementary School Graduate	8 hours relevant training	2 years of relevant experience	Driver's License (MC 11,s.96-Cat.I)	N/A	GWD-Guiuan

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

LANIE E. LUMACTOD
HRMO/Designate
Conception St., Guiuan E. Samar
guiuanwaterdistrict@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.