

Republic of the Philippines
GEN. MCARTHUR WATER DISTRICT
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the GEN. MCARTHUR WATER DISTRICT in the CSC website:

NICASIO N. DISTINGUIDO JR.
HRMO Designated

Date: July 20, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment	
					Education	Training	Experience	Eligibility		Competency (if applicable)
1	Administrative Services Aide	5	4	10,358.00	Elementary School Graduate	None required	None required	None required (MC11, s.96-Cat III)	None	Gen. MacArthur Water District Office, Eastern Samar
2	Utility Worker A	6	3	9,628.00	Must be able to read and write	None required	None required	None required (MC11, s.96-Cat III)	None	Gen. MacArthur Water District Office, Eastern Samar
3										
4										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than August 1, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. This Office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion ethnicity, political affiliation to include members of the Indigenous communities and those diverse sexual orientation, gender identity and expression (SOGIE).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

NICASIO N. DISTINGUIDO JR.
General Manager
Gen. MacArthur Water District
genmac.gmwtd@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.