

**CIVIL SERVICE COMMISSION RO VIII- A Annual Procurement Plan for FY 2024**

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
1	Provision of FY 2024 Security Services for CSC RO VIII	MSD	YES	Competitive Bidding	Nov 2023	Nov 2023	Jan 2024	Jan 2024	GoP	288,000.00	288,000.00	-	Total Budget for Security Services is 800,000. (Item 74 under GAA 512,000 and item 1, 288,000.00)
2	Preventive Maintenance of CSC RO VIII Air Conditioning Units including its Field Offices	MSD	NO	NP-53.9 - Small Value Procurement	Jan 2024	Jan 2024	Jan 2024	Jan 2024	GoP	86,000.00	86,000.00	-	
3	General Pest and Termite Control Services for CSC RO VIII and its Field Offices	MSD	NO	NP-53.9 - Small Value Procurement	Jan 2024	Jan 2024	Jan 2024	Jan 2024	GoP	260,000.00	260,000.00	-	
4	Repair and Maintenance of CSC RO VIII and Field Offices Buildings	MSD	NO	NP-53.9 - Small Value Procurement	as the need arises		as the need arises	as the need arises	GoP	220,000.00	220,000.00	-	MSD-200,000.00, ESD-20,000.00,
5	Official Receipts	MSD	NO	NP-53.5 Agency-to-Agency	May 2024	May 2024	May 2024	May 2024	GoP	180,000.00	180,000.00	-	
6	Catering Services for the conduct of Management Committee Meeting (January to December 2024)	MSD	NO	NP-53.9 - Small Value Procurement	Jan 2024	Jan 2024	Jan 2024	Jan 2024	GoP	108,000.00	108,000.00	-	
7	Repair and Maintenance of Motor Vehicles in the CSC RO VIII including its Field Offices (inclusive of parts and related accessories)	MSD	NO	NP-53.9 - Small Value Procurement	as the need arises		as the need arises	as the need arises	GoP	50,000.00	50,000.00	-	
8	Catering Services for the Training of Disaster Preparedness	MSD	NO	NP-53.9 - Small Value Procurement	Feb 2024	N/A	Feb 2024	Feb 2024	GoP	50,000.00	50,000.00	-	
9	Printing of Service Cards (10,000 pieces)	MSD	NO	NP-53.9 - Small Value Procurement	Feb 2024	N/A	Feb 2024	Feb 2024	GoP	40,000.00	40,000.00	-	
10	Repair and Maintenance of CSC RO VIII Generator Set	MSD	NO	NP-53.9 - Small Value Procurement	as the need arises		as the need arises	as the need arises	GoP	35,000.00	35,000.00	-	
11	Siphoning of CSC RO VIII Septic Tanks	MSD	NO	NP-53.9 - Small Value Procurement	as the need arises		as the need arises	as the need arises	GoP	30,000.00	30,000.00	-	
12	Repair and Maintenance of CSC RO VIII Office Equipment -Regional Office and Field Offices (inclusive of parts and accessories)	MSD	NO	NP-53.9 - Small Value Procurement	as the need arises		as the need arises	as the need arises	GoP	50,000.00	50,000.00	-	
13	2 Office Tables, 2 Office Chairs	MSD	NO	NP-53.9 - Small Value Procurement	Feb 2024	N/A	Feb 2024	Feb 2024	GoP	60,000.00	60,000.00	-	2 Office Tables , 2 Office Chairs (OARD/ORD)
14	Grass Cutter	MSD	NO	NP-53.9 - Small Value Procurement	Jan 2024	Jan 2024	Jan 2024	Jan 2024	GoP	20,000.00	20,000.00	-	
15	Welding Machine	MSD	NO	NP-53.9 - Small Value Procurement	Jan 2024	Jan 2024	Jan 2024	Jan 2024	GoP	10,000.00	10,000.00	-	
16	Catering Services for the conduct of CSC RO VIII SOFAST	MSD	NO	NP-53.9 - Small Value Procurement	April 2024	April 2024	April 2024	April 2024	GoP	30,000.00	30,000.00	-	
17	Catering Services for the conduct of IAT Audit	MSD	NO	NP-53.9 - Small Value Procurement	within FY 2024	within FY 2024	within FY 2024	within FY 2024	GoP	10,000.00	10,000.00	-	
18	Office Chairs	LSD	NO	NP-53.9 - Small Value Procurement	Jan 2024	Jan 2024	Jan 2024	Jan 2024	GoP	25,500.00	25,500.00	-	7 Pieces Office Chairs
19	Communication Plan Tarpaulin external and internal	PALD	NO	NP-53.9 - Small Value Procurement	within FY 2024	within FY 2024	within FY 2024	within FY 2024	GoP	10,000.00	10,000.00	-	
20	PCSA Tarpaulin	PALD	NO	NP-53.9 - Small Value Procurement	Aug 2024	Aug 2024	Aug 2024	Aug 2024	GoP	27,000.00	27,000.00	-	

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21	PCSA Print-Run Activity	PALD	NO	NP-53.9 - Small Value Procurement	Sep 2024	Sep 2024	Sep 2024	Sep 2024	GoP	50,000.00	50,000.00	-	-
22	PCSA Medical Mission Activity	PALD	NO	NP-53.9 - Small Value Procurement	Sep 2024	Sep 2024	Sep 2024	Sep 2024	GoP	50,000.00	50,000.00	-	-
23	PCSA Bloodletting Activity	PALD	NO	NP-53.9 - Small Value Procurement	Sep 2024	Sep 2024	Sep 2024	Sep 2024	GoP	50,000.00	50,000.00	-	-
24	HAP Promotional Activities Fora (am & pm snacks, lunch)	PALD	NO	NP-53.9 - Small Value Procurement	within FY 2024	within FY 2024	within FY 2024	within FY 2024	GoP	20,000.00	20,000.00	-	-
25	Mobilization of HAP RCA Meeting (Meals and token)	PALD	NO	NP-53.9 - Small Value Procurement	within FY 2024	within FY 2024	within FY 2024	within FY 2024	GoP	65,000.00	65,000.00	-	-
26	HAP Regional Awarding (am &/or pm snacks, lunch)	PALD	NO	NP-53.9 - Small Value Procurement	within FY 2024	within FY 2024	within FY 2024	within FY 2024	GoP	20,000.00	20,000.00	-	-
27	PCSA Activities and promotional activities and materials (Meals: (am &/or pm snacks, lunch), Promotional Materials: Event Tshirts, singlets (@Php550 x 66 pax), & other PCSA related activities]	PALD	NO	NP-53.9 - Small Value Procurement	Sep 2024	Sep 2024	Sep 2024	Sep 2024	GoP	111,300.00	111,300.00	-	-
28	HAP Background Investigators Token	PALD	NO	NP-53.9 - Small Value Procurement	Sep 2024	Sep 2024	Sep 2024	Sep 2024	GoP	15,000.00	15,000.00	-	-
29	Citizens Charter Tarpaulin for Regional Office and Field Offices	PALD	NO	NP-53.9 - Small Value Procurement	July 2024	July 2024	July 2024	July 2024	GoP	75,000.00	75,000.00	-	-
30	Pasidungog Regional Awarding (PRIME HRM)	PSED	NO	NP-53.9 - Small Value Procurement	Sep 2024	Sep 2024	Sep 2024	Sep 2024	GoP	50,000.00	50,000.00	-	-
31	Catering Services for IAS Audit	PSED	NO	NP-53.9 - Small Value Procurement	within FY 2024	within FY 2024	within FY 2024	within FY 2024	GoP	30,000.00	30,000.00	-	-
32	Zoom monthly subscription	PSED	NO	NP-53.9 - Small Value Procurement	within FY 2024	within FY 2024	within FY 2024	within FY 2024	GoP	10,800.00	10,800.00	-	-
33	Flag Pole	FO-Biliran	NO	NP-53.9 - Small Value Procurement	Mar 2024	Mar 2024	Mar 2024	Mar 2024	GoP	10,000.00	10,000.00	-	-
34	CCTV Monitor and cameras (4)	FO-Biliran	NO	NP-53.9 - Small Value Procurement	Mar 2024	Mar 2024	Mar 2024	Mar 2024	GoP	20,000.00	20,000.00	-	-
35	Procurement of 50 monoblock chairs and 3 tables for conference hall at the 2nd Floor of the FONS Building	FONS	NO	NP-53.9 - Small Value Procurement	Jan 2024	Jan 2024	Jan 2024	Jan 2024	GoP	40,000.00	40,000.00	-	-
36	CCTV Monitor and cameras (4)	FOES	NO	NP-53.9 - Small Value Procurement	Mar 2024	Mar 2024	Mar 2024	Mar 2024	GoP	20,000.00	20,000.00	-	-
37	Generator Set, 6KVA, diesel powered	FO-LEYTE 1	NO	NP-53.9 - Small Value Procurement	Jan 2024	Jan 2024	Jan 2024	Jan 2024	GoP	20,000.00	20,000.00	-	-
38	Desktop Computer with CISS printer and UPS	FOSL	NO	NP-53.9 - Small Value Procurement	Mar 2024	Mar 2024	Mar 2024	Mar 2024	GoP	60,000.00	60,000.00	-	-
39	CCTV Surveillance System	FOSL	NO	NP-53.9 - Small Value Procurement	Mar 2024	Mar 2024	Mar 2024	Mar 2024	GoP	20,000.00	20,000.00	-	-
40	CCTV Monitor and cameras (4)	FO-Samar	NO	NP-53.9 - Small Value Procurement	Mar 2024	Mar 2024	Mar 2024	Mar 2024	GoP	20,000.00	20,000.00	-	-
41	Labor and materials for fabrication and painting of open shelves for 201 Files (Records Room) and additional tables for Training Hall	FO-LEYTE 2	NO	NP-53.9 - Small Value Procurement	Feb 2024	Feb 2024	Feb 2024	Feb 2024	GoP	45,000.00	45,000.00	-	-
42	Uninterruptible Power Supply	FO-LEYTE 2	NO	NP-53.9 - Small Value Procurement	Mar 2024	Mar 2024	Mar 2024	Mar 2024	GoP	11,995.00	11,995.00	-	-
43	STORAGE BOX for Inactive 201 Files	FO-LEYTE 2	NO	NP-53.9 - Small Value Procurement	Mar 2024	Mar 2024	Mar 2024	Mar 2024	GoP	9,000.00	9,000.00	-	-
44	Membership Dues and Contributions to Organizations	MSD	NO	NP-53.5 Agency-to-Agency	Jan-Dec 2024	Jan-Dec 2024	Jan-Dec 2024	Jan-Dec 2024	GoP	25,327.00	25,327.00	-	-
	TOTAL									<b>2,437,922.00</b>	<b>2,437,922.00</b>		

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General Appropriation Act													
45	Perimeter Fencing	FO-Biliran	NO	Competitive Bidding	July 2024	July 2024	July 2024	July 2024	GoP	1,000,000.00	-	1,000,000.00	
46	Perimeter Fencing	FO-LEYTE 2	NO	Competitive Bidding	July 2024	July 2024	July 2024	July 2024	GoP	1,000,000.00	-	1,000,000.00	
47	1 Commuter Van and 1 Pick Up Vehicle	MSD	NO	Competitive Bidding	March 2024	March 2024	March 2024	March 2024	GoP	3,500,000.00	-	3,500,000.00	
<b>TOTAL</b>										<b>5,500,000.00</b>		<b>5,500,000.00</b>	
Procurement Management													
48	Procurement of various ICT Equipment for CSC RO Server Room	ESD	NO	Competitive Bidding	within FY 2024	within FY 2024	within FY 2024	within FY 2024	GoP	3,200,000.00		3,200,000.00	
49	Procurement of Office Equipment (Shredding Machine)	ESD	NO	NP-53.9 - Small Value Procurement	within FY 2024	within FY 2024	within FY 2024	within FY 2024	GoP	300,000.00		300,000.00	
50	Procurement of Office Equipment (Airconditioning Unit)	LSD/ESD	NO	NP-53.9 - Small Value Procurement	within FY 2024	within FY 2024	within FY 2024	within FY 2024	GoP	200,000.00		200,000.00	1 ACU (LSD), 1 ACU (ESD), 3 TONNER
51	Procurement of various ICT Equipment	MSD	NO	NP-53.9 - Small Value Procurement	within FY 2024	within FY 2024	within FY 2024	within FY 2024	GoP	300,000.00		300,000.00	1 unit Touch screen Computer (FO-Biliran-70,000), Feeder Type High Speed Scanner (FOES-50,000), 2 units Laptop (FO-Leyte I-100,000, 1 Drone (HRD-80,000)
<b>TOTAL</b>										<b>4,000,000.00</b>		<b>4,000,000.00</b>	
<b>GAA 2024 (MOOE PER PAP)</b>													
52	Traveling Expenses-Local	MSD	NO	NP-53.9 - Small Value Procurement	within FY 2024	within FY 2024	within FY 2024	within FY 2024	GoP	707,000.00	707,000.00	-	
53	Training Expenses	MSD	NO	NP-53.9 - Small Value Procurement	within FY 2024	within FY 2024	within FY 2024	within FY 2024	Others	50,000.00	50,000.00	-	
54	Office Supplies	MSD	NO	Shopping	within FY 2024	within FY 2024	within FY 2024	within FY 2024	GoP	833,000.00	833,000.00	-	
55	Electricity Expenses	MSD	NO	NP-53.9 - Small Value Procurement	within FY 2024	within FY 2024	within FY 2024	within FY 2024	GoP	1,822,000.00	1,822,000.00	-	
56	Landline	MSD	NO	NP-53.9 - Small Value Procurement	within FY 2024	within FY 2024	within FY 2024	within FY 2024	GoP	664,000.00	664,000.00	-	
57	Mobile	MSD	NO	NP-53.9 - Small Value Procurement	within FY 2024	within FY 2024	within FY 2024	within FY 2024	GoP	20,000.00	20,000.00	-	
58	Extraordinary and Miscellaneous Expenses	MSD	NO	NP-53.9 - Small Value Procurement	within FY 2024	within FY 2024	within FY 2024	within FY 2024	GoP	136,000.00	136,000.00	-	
59	Other Professional Services	MSD	NO	NP-53.9 - Small Value Procurement	within FY 2024	within FY 2024	within FY 2024	within FY 2024	GoP	686,000.00	686,000.00	-	
60	Buildings	MSD	NO	NP-53.9 - Small Value Procurement	within FY 2024	within FY 2024	within FY 2024	within FY 2024	GoP	45,000.00	45,000.00	-	
61	Taxes, Duties and Licenses	MSD	NO	NP-53.9 - Small Value Procurement	within FY 2024	within FY 2024	within FY 2024	within FY 2024	GoP	49,000.00	49,000.00	-	

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62	Advertising Expenses	MSD	NO	NP-53.9 - Small Value Procurement	within FY 2024	within FY 2024	within FY 2024	within FY 2024	GoP	10,000.00	10,000.00	-
63	Printing and Publication Expenses	MSD	NO	NP-53.9 - Small Value Procurement	within FY 2024	within FY 2024	within FY 2024	within FY 2024	GoP	10,000.00	10,000.00	-
64	Representation Expenses	MSD	NO	NP-53.9 - Small Value Procurement	within FY 2024	within FY 2024	within FY 2024	within FY 2024	GoP	212,000.00	212,000.00	-
65	Transportation and Delivery Expenses	MSD	NO	NP-53.9 - Small Value Procurement	within FY 2024	within FY 2024	within FY 2024	within FY 2024	GoP	11,000.00	11,000.00	-
66	Rents-Equipment	MSD	NO	NP-53.9 - Small Value Procurement	within FY 2024	within FY 2024	within FY 2024	within FY 2024	GoP	60,000.00	60,000.00	-
67	Awards/Rewards Expenses	MSD	NO	NP-53.9 - Small Value Procurement	within FY 2024	within FY 2024	within FY 2024	within FY 2024	GoP	3,000.00	3,000.00	-
68	Insurance Expenses	MSD	NO	NP-53.9 - Small Value Procurement	within FY 2024	within FY 2024	within FY 2024	within FY 2024	GoP	531,000.00	531,000.00	-
69	Janitorial Services	MSD	NO		within FY 2024	within FY 2024	within FY 2024	within FY 2024	GoP	694,000.00	694,000.00	-
70	Water Expenses	MSD	NO	NP-53.9 - Small Value Procurement	within FY 2024	within FY 2024	within FY 2024	within FY 2024	GoP	91,000.00	91,000.00	-
71	Security Expenses	MSD	NO	Competitive Bidding	within FY 2024	within FY 2024	within FY 2024	within FY 2024	GoP	512,000.00	512,000.00	-
72	Postage and Courier Services	MSD	NO	NP-53.9 - Small Value Procurement	within FY 2024	within FY 2024	within FY 2024	within FY 2024	GoP	158,000.00	158,000.00	-
73	Membership Dues and Contributions to Organizations	MSD	NO	NP-53.9 - Small Value Procurement	within FY 2024	within FY 2024	within FY 2024	within FY 2024	GoP	5,000.00	5,000.00	-
74	Other Subscription Expenses	MSD	NO	NP-53.9 - Small Value Procurement	within FY 2024	within FY 2024	within FY 2024	within FY 2024	GoP	6,000.00	6,000.00	-
	<b>TOTAL</b>									<b>7,315,000.00</b>	<b>7,315,000.00</b>	
	<b>Non-Examination Related Expenses</b>											
75	Labor and Materials for the fabrication of COMEX cubicles	ESD	NO	NP-53.9 - Small Value Procurement	Feb 2024	Feb 2024	Feb 2024	Feb 2024	GoP	160,000.00	160,000.00	
76	Window blinds for COMEX room	ESD	NO	NP-53.9 - Small Value Procurement	Feb 2024	Feb 2024	Feb 2024	Feb 2024	GoP	180,000.00	180,000.00	
77	Labor and materials for the fabrication of shelves for exam records	ESD	NO	NP-53.9 - Small Value Procurement	Feb 2024	Feb 2024	Feb 2024	Feb 2024	GoP	45,000.00	45,000.00	
78	Petty Cash Fund	ESD	NO	NP-53.9 - Small Value Procurement	JAN-DEC 2024	JAN-DEC 2024	JAN-DEC 2024	JAN-DEC 2024	GoP	48,000.00	48,000.00	
79	Supply and delivery of IT Equipment for CSC RO VIII COMEX	ESD	NO	Competitive Bidding	JAN 2024	JAN 2024	JAN 2024	JAN 2024	GoP	1,102,800.00	1,102,800.00	
	<b>TOTAL</b>									<b>1,535,800.00</b>	<b>1,535,800.00</b>	
	<b>Examination Related Expenses</b>											
80	Daily Expense Allowance of Examination Personnel for all Test Centers (6 Test Centers) in the conduct of CSE-PPT (January to December 2024)	ESD	NO	NP-53.9 - Small Value Procurement	Jan to Dec 2024	Jan to Dec 2024	Jan to Dec 2024	Jan to Dec 2024	GoP	7,047,122.00	7,047,122.00	-
81	Meals of Examination personnel for all Test Centers (6 Test Centers) in the conduct of CSE-PPT and Special Exams (January to December 2024)	ESD	NO	NP-53.9 - Small Value Procurement	Jan to Dec 2024	Jan to Dec 2024	Jan to Dec 2024	Jan to Dec 2024	GoP	568,295.00	568,295.00	-
82	Accountable Forms	ESD	NO	NP-53.9 - Small Value Procurement	Jan to Dec 2024	Jan to Dec 2024	Jan to Dec 2024	Jan to Dec 2024	GoP	23,000.00	23,000.00	-
83	Fuel Expenses	ESD	NO	NP-53.9 - Small Value Procurement	Jan to Dec 2024	Jan to Dec 2024	Jan to Dec 2024	Jan to Dec 2024	GoP	43,700.00	43,700.00	-
84	Transportation Expenses	ESD	NO	NP-53.9 - Small Value Procurement	Jan to Dec 2024	Jan to Dec 2024	Jan to Dec 2024	Jan to Dec 2024	GoP	23,000.00	23,000.00	-
85	Office Supplies and Materials	ESD	NO	Shopping	Jan to Dec 2024	Jan to Dec 2024	Jan to Dec 2024	Jan to Dec 2024	GoP	954,948.00	954,948.00	-

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86	Printing of PSP	ESD	NO	NP-53.9 - Small Value Procurement	Jan 2024	Jan 2024	Jan 2024	Jan	GoP	45,000.00	45,000.00	-
87	Other General Services	ESD	NO	NP-53.9 - Small Value Procurement	Jan to Dec 2024	Jan to Dec 2024	Jan to Dec 2024	Jan to Dec 2024	GoP	165,600.00	165,600.00	-
88	Printing and Publication	ESD	NO	NP-53.9 - Small Value Procurement	Jan to Dec 2024	Jan to Dec 2024	Jan to Dec 2024	Jan to Dec 2024	GoP	12,650.00	12,650.00	-
89	Electricity	ESD	NO	NP-53.9 - Small Value Procurement	Jan to Dec 2024	Jan to Dec 2024	Jan to Dec 2024	Jan to Dec 2024	GoP	47,100.00	47,100.00	-
90	Rentals (School/Rooms/Accommodation)	ESD	NO	NP-53.9 - Small Value Procurement	Jan to Dec 2024	Jan to Dec 2024	Jan to Dec 2024	Jan to Dec 2024	GoP	128,000.00	128,000.00	-
91	Communication and Internet Expenses	ESD	NO	NP-53.9 - Small Value Procurement	Jan to Dec 2024	Jan to Dec 2024	Jan to Dec 2024	Jan to Dec 2024	GoP	13,800.00	13,800.00	-
92	Other Operating Expenses	ESD	NO	NP-53.9 - Small Value Procurement	Jan to Dec 2024	Jan to Dec 2024	Jan to Dec 2024	Jan to Dec 2024	GoP	241,917.00	241,917.00	-
	<b>TOTAL</b>									<b>9,314,132.00</b>	<b>9,314,132.00</b>	-
	<b>Training Related Expenses</b>											
93	1. Training No. 1 (Visayas Congress of HRMPs) Lease of Venue, conference/event hall, procurement of meal for 700 participants	HRD	NO	NP-53.10 Lease of Real Property and Venue	May 2024	May 2024	May 2024	May 2024	GoP	1,190,000.00	1,190,000.00	-
94	3 - Plaque for the Commission	HRD	NO	NP-53.9 - Small Value Procurement	May 2024	May 2024	May 2024	May 2024	GoP	12,000.00	12,000.00	-
95	6 - Plaque for SMEs	HRD	NO	NP-53.9 - Small Value Procurement	May 2024	May 2024	May 2024	May 2024	GoP	12,000.00	12,000.00	-
96	9 - Token for the Commission and SMEs	HRD	NO	NP-53.9 - Small Value Procurement	May 2024	May 2024	May 2024	May 2024	GoP	45,000.00	45,000.00	-
97	Honoraria of SMEs	HRD	NO	NP-53.9 - Small Value Procurement	May 2024	May 2024	May 2024	May 2024	GoP	90,600.00	90,600.00	-
98	Supplies and Other Training Materials	HRD	NO	Shopping	May 2024	May 2024	May 2024	May 2024	GoP	538,600.00	538,600.00	-
99	Transportation Expenses	HRD	NO	NP-53.9 - Small Value Procurement	May 2024	May 2024	May 2024	May 2024	GoP	1,500.00	1,500.00	-
100	Miscellaneous Expenses	HRD	NO	NP-53.9 - Small Value Procurement	May 2024	May 2024	May 2024	May 2024	GoP	75,042.00	75,042.00	-
101	2. Training No. 2 (Service Excellence Summit for Leaders) Lease of Venue, conference/event hall, procurement of meals for 700 participants	HRD	NO	NP-53.10 Lease of Real Property and Venue	Nov 2024	Nov 2024	Nov 2024	Nov 2024	GoP	1,190,000.00	1,190,000.00	-
102	3 - Plaque for the Commission	HRD	NO	NP-53.9 - Small Value Procurement	Nov 2024	Nov 2024	Nov 2024	Nov 2024	GoP	12,000.00	12,000.00	-
103	6 - Plaque for SMEs	HRD	NO	NP-53.9 - Small Value Procurement	Nov 2024	Nov 2024	Nov 2024	Nov 2024	GoP	12,000.00	12,000.00	-
104	9 - Token for the Commission and SMEs	HRD	NO	NP-53.9 - Small Value Procurement	Nov 2024	Nov 2024	Nov 2024	Nov 2024	GoP	45,000.00	45,000.00	-
105	Honoraria of SMEs	HRD	NO	NP-53.9 - Small Value Procurement	Nov 2024	Nov 2024	Nov 2024	Nov 2024	GoP	90,600.00	90,600.00	-
106	Supplies and Other Training Materials	HRD	NO	Shopping	Nov 2024	Nov 2024	Nov 2024	Nov 2024	GoP	538,600.00	538,600.00	-
107	Transportation Expenses	HRD	NO	NP-53.9 - Small Value Procurement	Nov 2024	Nov 2024	Nov 2024	Nov 2024	GoP	1,500.00	1,500.00	-
108	Miscellaneous Expenses	HRD	NO	NP-53.9 - Small Value Procurement	Nov 2024	Nov 2024	Nov 2024	Nov 2024	GoP	75,042.00	75,042.00	-
	3. Training No. 3 ( 27 Public Offered Trainings)											

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109	9 (2 Days Face-to-Face Training) - Procurement of catering services for 60 participants (inclusive of 2 SMEs and 3 Training facilitators)	HRD	NO	Competitive Bidding	Feb 2024	Feb 2024	Feb 2024	Feb 2024	GoP	702,000.00	702,000.00	-	
110	Honoraria of SMEs	HRD	NO	NP-53.9 - Small Value Procurement	Feb 2024	Feb 2024	Feb 2024	Feb 2024	GoP	250,200.00	250,200.00	-	
111	5 (5 Days Face-to-Face Training) - Procurement of catering services for 60 participants (inclusive of 2 SMEs and 3 Training facilitators)	HRD	NO	Competitive Bidding	Feb 2024	Feb 2024	Feb 2024	Feb 2024	GoP	780,000.00	780,000.00	-	
112	Honoraria of SMEs	HRD	NO	NP-53.9 - Small Value Procurement					GoP	264,000.00	264,000.00	-	
	<b>Supplies and Other Training Materials</b>											-	
113	1000 - notebook refill	HRD	NO	Shopping	Jan to Dec 2024	Jan to Dec 2024	Jan to Dec 2024	Jan to Dec 2024	GoP	9,000.00	9,000.00	-	-
114	1000 - ballpen	HRD	NO	Shopping	Jan to Dec 2024	Jan to Dec 2024	Jan to Dec 2024	Jan to Dec 2024	GoP	9,000.00	9,000.00	-	-
115	1000 - ID with lace	HRD	NO	Shopping	Jan to Dec 2024	Jan to Dec 2024	Jan to Dec 2024	Jan to Dec 2024	GoP	8,000.00	8,000.00	-	-
116	5 (2 Days Webinar Training) - Meals and Snacks for 2 SMEs and 3 Training facilitators	HRD	NO		Jan to Dec 2024	Jan to Dec 2024	Jan to Dec 2024	Jan to Dec 2024	GoP	12,000.00	12,000.00	-	Cash Advance
117	3 (4 Days Webinar Training) - Meals and Snacks for 2 SMEs and 3 Training facilitators	HRD	NO		Jan to Dec 2024	Jan to Dec 2024	Jan to Dec 2024	Jan to Dec 2024	GoP	15,600.00	15,600.00	-	Cash Advance
118	3 (5 Days Webinar Training) - Meals and Snacks for 2 SME and 3 Training facilitators	HRD	NO		Jan to Dec 2024	Jan to Dec 2024	Jan to Dec 2024	Jan to Dec 2024	GoP	22,500.00	22,500.00	-	Cash Advance
119	2 (1 Day Webinar Training) - Meals and Snacks for 1 SME and 2 Training facilitators	HRD	NO		Jan to Dec 2024	Jan to Dec 2024	Jan to Dec 2024	Jan to Dec 2024	GoP	1,000.00	1,000.00	-	Cash Advance
120	Honoraria of SMEs	HRD	NO	NP-53.9 - Small Value Procurement	Jan to Dec 2024	Jan to Dec 2024	Jan to Dec 2024	Jan to Dec 2024	GoP	718,000.00	718,000.00	-	
121	Supplies and Other Training Materials	HRD	NO	Shopping	Jan to Dec 2024	Jan to Dec 2024	Jan to Dec 2024	Jan to Dec 2024	GoP	2,000.00	2,000.00	-	
122	Internet Connectivity (Zoom Subscription)	HRD	NO	NP-53.9 - Small Value Procurement	Jan to Dec 2024	Jan to Dec 2024	Jan to Dec 2024	Jan to Dec 2024	GoP	9,000.00	9,000.00	-	
	4. Training No. 4 (5 Internal Trainings)											-	
123	Venue, catering services and other expenses for the conduct of CSC RO VIII Family Day cum Retirees Homecoming (inclusive of supplies, backdrop, decoration, token, plaque, transportation, and accommodation)	HRD	NO	NP-53.9 - Small Value Procurement	Sep 2024	Sep 2024	Sep 2024	Sep 2024	GoP	300,000.00	300,000.00		
124	Venue, catering services and other expenses for the conduct of CSC RO VIII Team Building Activity inclusive of supplies, backdrop, decoration, transportation, accommodation)	HRD	NO	NP-53.9 - Small Value Procurement	April 2024	April 2024	April 2024	April 2024	GoP	342,000.00	342,000.00		

Part 8

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125	Venue, catering services and other expenses for the conduct of CSC RO VIII Planning and Budgeting Activities (inclusive of supplies, backdrop, and decoration)	HRD	NO	NP-53.9 - Small Value Procurement	Oct 2024	Oct 2024	Oct 2024	Oct 2024	GoP	50,000.00	50,000.00	
126	Venue, catering services and other expenses for the conduct of CSC RO VIII "A Digital Upskill and Reskill Session on Online Training Registration System (OTRS) and Basic to Advanced Microsoft Office Excel Formulas and Functions", and Salamat Mabuhey Program for AAIV Dionisio Bagoyoro III "On the Road to Retirement from Highways to Happy Days" inclusive of Token and Plaque	HRD	NO	NP-53.9 - Small Value Procurement	Jan 2024	Jan 2024	Jan 2024	Jan 2024	GoP	42,100.00	42,100.00	
127	Venue, catering services and other expenses for the conduct of CSC RO VIII Women's Month Celebration - Piknik sa Kalikasan (inclusive of supplies, backdrop, decoration, token, and transportation)	HRD	NO	NP-53.9 - Small Value Procurement	March 2024	March 2024	March 2024	March 2024	GoP	100,000.00	100,000.00	
128	Venue, catering services and other expenses for the conduct of CSC RO VIII Staff Development Activity, Recognition Rites, Year-End and Winding-Up Activity (inclusive of grazing table, supplies, backdrop, decoration, token, plaque, transportation and accommodation)	HRD	NO	NP-53.9 - Small Value Procurement	Dec 2024	Dec 2024	Dec 2024	Dec 2024	GoP	250,000.00	250,000.00	
	5. Health and Wellness Activities											
129	Venue, catering and other expenses for the conduct of the Visayas Friendship Games (inclusive of accommodation, transportation, sports facilities rental, honorarium of officials and game masters, supplies and equipment, grazing table, backdrop, decoration, token, plaque, medals)	HRD	NO	NP-53.9 - Small Value Procurement	May 2024	May 2024	May 2024	May 2024	GoP	600,000.00	600,000.00	Meals of attendees, sports equipment, Transportation, Plaque/Trophies/Token, Lease of Venue, Accommodation, Honorarium of Drivers/Coach, Uniform, Decorations, Airfare, Rental of Venue, Rental of Sound System, Supplies and Materials
130	HHAPY Hour for RO and FOs (January to December 2024)	HRD	NO		Jan-Dec 2024	Jan-Dec 2024	Jan-Dec 2024	Jan-Dec 2024	GoP	132,000.00	132,000.00	Reimbursement (Regional Office = Php4,000 Monthly, 7 Field Offices = Php500 Monthly, Meals of attendees and supplies and materials)
	6. Committee Meetings (January to December 2024)											

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131	HRMPSB Meetings	HRD	NO		Jan-Dec 2024	Jan-Dec 2024	Jan-Dec 2024	Jan-Dec 2024	GoP	25,000.00	25,000.00		Reimbursement (Meals of attendees and supplies and materials)
132	HRDC Meetings	HRD	NO		Jan-Dec 2024	Jan-Dec 2024	Jan-Dec 2024	Jan-Dec 2024	GoP	25,000.00	25,000.00		Reimbursement (Meals of attendees and supplies and materials)
133	GAD/GEDSI Meetings	HRD	NO		Jan-Dec 2024	Jan-Dec 2024	Jan-Dec 2024	Jan-Dec 2024	GoP	25,000.00	25,000.00	-	Reimbursement (Meals of attendees and supplies and materials)
134	PRAISE Meetings	HRD	NO		Jan-Dec 2024	Jan-Dec 2024	Jan-Dec 2024	Jan-Dec 2024	GoP	25,000.00	25,000.00	-	Reimbursement (Meals of attendees and supplies and materials)
135	RCPO Meetings	HRD	NO		Jan-Dec 2024	Jan-Dec 2024	Jan-Dec 2024	Jan-Dec 2024	GoP	25,000.00	25,000.00	-	Reimbursement (Meals of attendees and supplies and materials)
	<b>TOTAL</b>									<b>8,672,884.00</b>	<b>8,672,884.00</b>	-	
	<b>Non-Training Related Expenses</b>												
	8. ICT equipment												
136	1 - Laser presentor	HRD	NO	NP-53.9 - Small Value Procurement	Feb 2024	Feb 2024	Feb 2024	Feb 2024	GoP	1,700.00	1,700.00		
137	3 - Uninterrupted Power Supply (UPS)	HRD	NO	NP-53.9 - Small Value Procurement	Feb 2024	Feb 2024	Feb 2024	Feb 2024	GoP	10,500.00	10,500.00		
138	1 - Audio/Sound Interface	HRD	NO	NP-53.9 - Small Value Procurement	Feb 2024	Feb 2024	Feb 2024	Feb 2024	GoP	6,000.00	6,000.00		
139	1 - Portable Projector	HRD	NO	NP-53.9 - Small Value Procurement	Feb 2024	Feb 2024	Feb 2024	Feb 2024	GoP	20,000.00	20,000.00		
140	1 - Micorphone Cord	HRD	NO	NP-53.9 - Small Value Procurement	Feb 2024	Feb 2024	Feb 2024	Feb 2024	GoP	3,000.00	3,000.00		
141	2 - Fabricated Steel Cabinet with Glass Cover for PRIME-HRM Corner	HRD	NO	NP-53.9 - Small Value Procurement	Feb 2024	Feb 2024	Feb 2024	Feb 2024	GoP	30,000.00	30,000.00		
142	2 - Steel Cabinet for 201 Files, Service Records, DTR, IPCRs of employees	HRD	NO	NP-53.9 - Small Value Procurement	Feb 2024	Feb 2024	Feb 2024	Feb 2024	GoP	30,000.00	30,000.00		
143	5 - Swivel Chair for HRD	HRD	NO	NP-53.9 - Small Value Procurement	Feb 2024	Feb 2024	Feb 2024	Feb 2024	GoP	25,000.00	25,000.00		
144	Repair of HRD Records Room	HRD	NO	NP-53.9 - Small Value Procurement	Feb 2024	Feb 2024	Feb 2024	Feb 2024	GoP	50,000.00	50,000.00		
145	1 - Webcam	HRD	NO	NP-53.9 - Small Value Procurement	Feb 2024	Feb 2024	Feb 2024	Feb 2024	GoP	15,000.00	15,000.00		
146	1 - Gimbal	HRD	NO	NP-53.9 - Small Value Procurement	Feb 2024	Feb 2024	Feb 2024	Feb 2024	GoP	10,000.00	10,000.00		
147	1- Sound Recorder	HRD	NO	NP-53.9 - Small Value Procurement	Feb 2024	Feb 2024	Feb 2024	Feb 2024	GoP	5,000.00	5,000.00		
148	Materials for the installation of CCTV cameras, cables, and for CSC RO VIII grounds, dormitory and creative team use	MSD	NO	NP-53.9 - Small Value Procurement	Jan 2024	Jan 2024	Jan 2024	Jan 2024	GoP	101,330.00	101,330.00		

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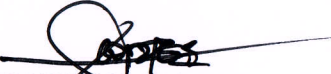


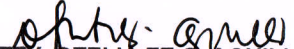
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149	Petty Cash Fund for different Fos and RSUs	HRD	NO	NP-53.9 - Small Value Procurement	Jan-Dec 2024	Jan-Dec 2024	Jan-Dec 2024	Jan-Dec 2024	GoP	468,000.00	468,000.00		
150	Procurement of Fuel, Oil and Lubricant	MSD	NO	NP-53.9 - Small Value Procurement	Jan-Dec 2024	Jan-Dec 2024	Jan-Dec 2024	Jan-Dec 2024	GoP	300,000.00	300,000.00		
	<b>TOTAL</b>									<b>1,075,530.00</b>	<b>1,075,530.00</b>		
								<b>TOTAL</b>		<b>39,851,268.00</b>	<b>30,351,268.00</b>	<b>9,500,000.00</b>	

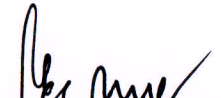
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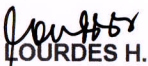
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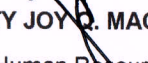
  
**CRISANTO H. CORTES**  
 Administrative Officer IV  
 BAC Secretariat-Member

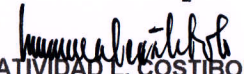
  
**ATTY. OTELIA FE O. AGUILLON**  
 Attorney V  
 Member

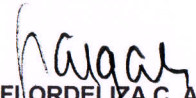
  
**ATTY. JEAN T. BALLEDO**  
 Attorney VI  
 Member

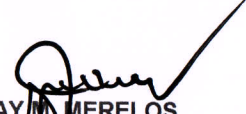
  
**PHARIDA Q. AURELIA**  
 Director I  
 BAC Vice-Chairperson

  
**MA. LOURDES H. SABALZA**  
 Senior Human Resource Specialist  
 BAC Secretariat-Head

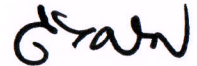
  
**CRISTY JOY Q. MACASIL**  
 Chief Human Resource Specialist  
 Member

  
**MA. NATIVIDAD L. COSTIBOLO**  
 Director II  
 Alternate-Vice Chairperson

  
**ATTY. FLORDELIZA C. ALGAS**  
 Director III  
 BAC Chairperson

  
**JAY M. MERELOS**  
 Chief Human Resource Specialist  
 Member

**Approved by:**

  
**ATTY. MARILYN E. TALDO**  
 Director IV  
 HOPE

