

Republic of the Philippines  
**MGO JULITA, LEYTE**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO JULITA, LEYTE in the CSC website:

*[Signature]*  
**RUTH ABEGAIL T. ALONZO**  
HRMO III

Date: June 26, 2023

No.	Position Title (Parentetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards			Competency (if applicable)	Place of Assignment	
					Education	Training	Experience			
1	Farm Superintendent II	01/36-A	15	24568	Bachelor's degree relevant to the job	4 hours relevant training	1 year relevant experience	Career Service (Professional) Second level eligibility	N/A	Municipal Agriculture Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 11, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. Applicants must be Filipino citizen, with good moral character and a resident of Municipality of Julita as provided in the Local Government Code. (**applicable to item no. 2**)
6. This Office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

**RUTH ABEGAIL T. ALONZO**  
HRMO III  
Real St. Pob. Dist. IV, Julita, Leyte  
[localjulite@gmail.com](mailto:localjulite@gmail.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.