

**Republic of the Philippines**  
**EASTERN VISAYAS STATE UNIVERSITY**  
**CARIGARA CAMPUS**  
*Carigara, Leyte*  
**Request for Publication of Vacant Positions**

To: **DIR. PHARIDA Q. AURELIA**  
Director II, CSC Leyte Field Office  
Tacloban City

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Eastern Visayas State University-Carigara Campus in the CSC website:

**HERMINIGILDO S. BADION, Ed.D.**

*OIC-Campus Director*

Date: **April 27, 2020**

| No. | Position Title                 | Plantilla Item No.        | Salary/<br>Job/ Pay<br>Grade | Monthly<br>Salary  | Qualification Standards                         |               |               |   | Competency<br>(if applicable) | Place of<br>Assignment |
|-----|--------------------------------|---------------------------|------------------------------|--------------------|---|---------------|---------------|---|-------------------------------|------------------------|
|     |                                |                           |                              |                    | Education                                       | Training      | Experience    | Eligibility   |                               |                        |
| 1   | <b>INSTRUCTOR I</b>            | <b>EVSU-INST1-21-2015</b> | <b>12</b>                    | <b>22,938</b>      | Bachelor's degree in the area of specialization | None Required | None Required | None required RA 1080 (1 or courses requiring BAR or BOARD eligibility) |                               |                        |
| 2   | <b>ADMINISTRATIVE AIDE III</b> | <b>EVSU-ADA3-22-2015</b>  | <b>3</b>                     | <b>P 12,466.00</b> | Completion of two-year studies in college       | None Required | None Required | First Level Eligibility/CS Subprofessional                              |                               |                        |
| 3   | <b>WATCHMAN I</b>              | <b>EVSU-WCHM1-93-2004</b> | <b>2</b>                     | <b>P 11,761.00</b> | Elementary Graduate                             | None Required | None Required | None Required   |                               |                        |
| 4   | <b>REGISTRAR I</b>             | <b>EVSU-R121-2004</b>     | <b>11</b>                    | <b>P 20,754.00</b> | Bachelor's Degree                               | None Required | None Required | Career Service (Professional Second Level Eligibility)                  |                               |                        |
| 5   | <b>Admin Aide I (4 Casual)</b> | <b>N/A</b>                | <b>1</b>                     |                    | Must be able to read and write                  | None Required | None Required | None required   |                               |                        |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 31, 2020.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

  
**HERMINIGILDO S. BADION, Ed.D.**

*OIC-Campus Director*

EVSU Carigara Campus, Carigara, Leyte

[evsu\\_carigara@yahoo.com](mailto:evsu_carigara@yahoo.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**