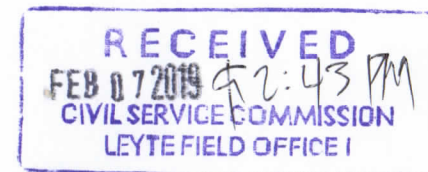


Republic of the Philippines
EASTERN VISAYAS STATE UNIVERSITY
CARIGARA CAMPUS
Carigara, Leyte
Request for Publication of Vacant Positions



To: DIR ROWIN P. RIÑOS
 Director III, CSC Leyte Field Office
 Tacloban City

This is to request the publication of the following vacant positions of Eastern Visayas State University-Carigara Campus in the CSC website:

Petronila D. Tila-On
 PETRONILA D. TILA-ON, Ph.D.
 Campus Director

Date: February 2, 2019

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	WATCHMAN I	EVSUB-WCHM1-93-2004	2		Elementary Graduate	None Required	None Required	None Required		
2	REGISTRAR I	EVSUB-R121-2004	11		Bachelor's Degree	None Required	None Required	Career Service (Professional Second Level Eligibility)		
3	Admin Aide I (1 Casual)	N/A	1		Must be able to read and write	None Required	None Required	None required		

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

DR. PETRONILA D. TILA-ON

Campus Director

EVSU Carigara Campus, Carigara, Leyte

evsu_carigara@yahoo.com

OCUMENTS SHALL NOT BE ENTERTAINED.