



Republic of the Philippines  
**EASTERN VISAYAS STATE UNIVERSITY**  
Tacloban City, Philippines



HUMAN RESOURCE MANAGEMENT OFFICE

Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of **EASTERN VISAYAS STATE UNIVERSITY** in the CSC website:

**JOSELITO T. ECLIPSE**  
OIC - HRMO

Date: August 31, 2020

No	Position Title	Plantilla Item No.	Salary /Job/ Pay/ Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Experience	Eligibility	Training	Competency (if applicable)	
1	Administrative Officer IV (Management & Audit Analyst I)	EVSUB-ADOF4-29-2008	SG 15	348,120.00	Bachelor's Degree Relevant to the Job	1 year relevant experience	Career Service Professional Second Level	4 hours relevant training		EVSU Main Campus
2	Administrative Officer IV (Admin. Officer II)	EVSUB-ADOF4-12-2004	SG 15	348,120.00	Bachelor's Degree Relevant to the Job	"do"	Career Service Professional Second Level	4 hours relevant training		EVSU Main Campus
3	Registrar III	EVSUB-R3-10-2004	SG 18	457,020.00	Bachelor's Degree Relevant to the Job	2 years relevant experience	Career Service Professional Second Level	8 hours relevant training		EVSU Main Campus
4	Engineer II	EVSUB-ENG2-28-2008	SG 16	318,180.00	Bachelor's Degree in Engineering Relevant to the Job	1 year relevant experience	R.A. 1080	4 hours relevant training		EVSU Main Campus
5	Dentist III	EVSUB-DENT3-27-2008	SG 21	564,648.00	Doctor of Medical Medicine	2 years relevant experience	R.A. 1080	24 hours relevant training		EVSU Main Campus
7	Security Guard I	EVSUB-SEC1-82-2004	SG 3	142,968.00	Completion of Two years in college or High School Graduate	None required	Security Guard License	None required		EVSU Main Campus

Interested and qualified applicants should signify their interest in writing. Differently abled but qualified candidates are encouraged to apply. Attach the following documents to the application letter and send to the address below not later than **Sept. 13, 2020**.

- Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
- Performance rating in the present position for one (1) year (if applicable);

- Photocopy of certificate of eligibility/rating/license; and
- Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to send through e-mail their application to

**DOMINADOR O. AGUIRRE, JR. DM**  
University President

EVSU, Salazar Street, Quarry District, Tacloban City

Email address: [hrmo@evsu.edu.ph](mailto:hrmo@evsu.edu.ph)

Applications with incomplete documents shall not be entertained

*“Building Globally Competitive Professionals”*