



Republic of the Philippines
EASTERN VISAYAS STATE UNIVERSITY
Tacloban City

Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of **EASTERN VISAYAS STATE UNIVERSITY** in the CSC website:


JOSELITO T. ECLIPSE
OIC - HRMO

Date: November 24, 2020

No	Position Title	Plantilla Item No.	Salary/Job/ Pay/ Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Aide II (Electrician)	EVSUB-ADA2-19-2009	SG 02	12,276.00	High School Graduate or Completion of relevant vocational/trade course	None required	None required	MC II; s, 96-Cat II		EVSU Main Campus
2	Administrative Aide IV (Clerk II)	EVSUB-ADA4-18-2009	SG 04	13,807.00	Completion of two years in College or High school graduate	None required	None required	Career Service Sub- Professional/1 st Level eligibility		EVSU Main Campus
	Administrative Aide IV (Clerk II)	EVSUB-ADA4-51-2004	SG 04							
3	Draftsman II	EVSUB-DFM2-27-2004	SG 08	17,505.00	High School Graduate or Completion of relevant vocational/trade course	4 hours relevant training	1year relevant experience	Career Service Sub- Professional MC II; s, 96-Cat II 1 st level eligibility		EVSU Main Campus

Interested and qualified applicants should signify their interest in writing. Differently abled but qualified candidates are encouraged to apply. Attach the following documents to the application letter and send to the address below not later than **December 4, 2020**.

- Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- Performance rating in the present position for one (1) year (if applicable);
- Photocopy of certificate of eligibility/rating/license; and
- Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to send through e-mail their application to

DOMINADOR O. AGUIRRE, JR. DM
University President

EVSU, Salazar Street, Quarry District, Tacloban City (hrmo@evsu.edu.ph)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED



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