Electronic copy to be submitted to the CSC FO must be in MS Excel format

Republic of the Philippines **EASTERN VISAYAS STATE UNIVERSITY**Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby	request the	publication	of the following	g vacant posit	ions, which a	re authorized to	o be filled, a	at the EAST	ERN VISAYAS	STATE UNIVERSI	TY in the	CSC website:

EDERLYN C. DAGAMI, CPA

HRMO

Date: October 21, 2021

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					
	(Parenthetical Title, if applicable)				Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignmen
1	SECURITY GUARD I	EVSUB-SECG1-82-2004	3	13,572.00	HIGH SCHOOL GRADUATE	None required	None required	Security Guard License		EVSU MAIN CAMPUS

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **November 3**, **2021**.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the last rating period (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

Persons with disability (PWD) and members of indigenous community irrespective of sexual orientaion and gender identity are encourage to apply.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

DENNIS C. DE PAZ, Ph.D.							
University President							
EVSU SALAZAR ST. QUARRY DIST. TACLOBAN CITY							
<u>hrmo@evsu.edu.ph</u>							

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.