



Republic of the Philippines
EASTERN VISAYAS STATE UNIVERSITY
Tacloban City, Philippines

HUMAN RESOURCE MANAGEMENT OFFICE



Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of **EASTERN VISAYAS STATE UNIVERSITY** in the CSC website:

JOSELITO T. ECLIPSE
OIC-HRMO

Date: October 10, 2020

EASTERN VISAYAS STATE UNIVERSITY

No	Position Title	Plantilla Item No.	Salary /Job/ Pay/ Grade	Annual Salary	Qualification Standards				Place of Assignment
					Education	Experience	Eligibility	Competency (if applicable)	
1	Administrative Aide I (Utility Worker)	EVSUB-ADA1-16-2006 EVSUB-ADA1-13-2005	SG 1	138,812.00	Completion of two years in College or High school graduate	None required	None required		EVSU Main Campus
2	Administrative Aide II (Messenger)	EVSUB-ADA2-18-2009	SG 2	147,312.00	Completion of two years in College or High school graduate	“do”	None Required		EVSU Main Campus
3	Administrative Aide III (Clerk I)	EVSUB-ADA3-61-2004	SG 3	156,228.00	Completion of two years in College or High school graduate	“do”	Career Service Sub-Professional First Level		EVSU Main Campus
4	Administrative Aide IV (Clerk II)	EVSUB-ADA3-18-2009	SG 4	165,684.00	Completion of two years in College or High school graduate	“do”	Career Service Sub-Professional First Level		EVSU Main Campus
5	Administrative Aide IV (Clerk II)	EVSUB-ADA3-51-2004	SG 4	165,684.00	Completion of two years in College or High school graduate	“do”	Career Service Sub-Professional First Level		EVSU Main Campus
6	Administrative Aide III (Clerk I)	EVSUB-ADA3-51-2004	SG 3	156,228.00	Completion of two years in College or High school graduate	“do”	Career Service Sub-Professional First Level		EVSU Main Campus

Interested and qualified applicants should signify their interest in writing. Differently abled but qualified candidates are encouraged to apply. Attach the following documents to the application letter and send to the address below not later than **October 20, 2020**.

- Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- Performance rating in the present position for one (1) year (if applicable);

- Photocopy of certificate of eligibility/rating/license; and
- Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/e-mail their application to

DOMINADOR O. AGUIRRE, JR. DM
University President
EVSU, Salazar Street, Quarry District, Tacloban City

“Building Globally Competitive Professionals”



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HUMAN RESOURCE MANAGEMENT OFFICE

Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of **EASTERN VISAYAS STATE UNIVERSITY** in the CSC website:


JOSELITO T. ECLIPSE
OIC-HRMO

Date: October 12, 2020

No	Position Title	Plantilla Item No.	Salary /Job/ Pay/ Grade	Annual Salary	Qualification Standards				Place of Assignment
					Education	Experience	Eligibility	Competency (if applicable)	
1	Instructor I (Food Technology)	EVSUB-INST1-7-2008	SG 12	293,940.00	Master's Degree in the area of specialization	None required	None required		EVSU Main Campus
2	Instructor I (Food Technology)	EVSUB-INST1-55-2019	SG 12	293,940.00	Master's Degree in the area of specialization	None required	None required		EVSU Main Campus
3	Instructor I (Hotel & Restaurant Technology)	EVSUB-INST1-9-2014	SG 12	293,940.00	Master's Degree in the area of specialization	None required	None required		EVSU Main Campus

Interested and qualified applicants should signify their interest in writing. Differently abled but qualified candidates are encouraged to apply. Attach the following documents to the application letter and send to the address below not later than **October 23, 2020**.

- Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- Performance rating in the present position for one (1) year (if applicable);

- Photocopy of certificate of eligibility/rating/license; and
- Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to send through e-mail their application to

DOMINADOR O. AGUIRRE, JR. DM
University President

EVSU, Salazar Street, Quarry District, Tacloban City

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