



Republic of the Philippines  
**EASTERN VISAYAS STATE UNIVERSITY**  
 Tacloban City, Philippines

CS Form No. 9  
 Series of 2017

**Request for Publication of Vacant Positions**

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of **EASTERN VISAYAS STATE UNIVERSITY** in the CSC website:

JOSEFINO T. ESCOBAR  
 OIC-HRMO

Date: July 28, 2020

No	Position Title	Plantilla Item No.	Salary /Job/ Pay/ Grade	Annual Salary	Qualification Standards				Place of Assignment
					Education	Experience	Eligibility	Competency (if applicable)	
1	Administrative Aide I	EVSUB-ADAS1-26-2008	SG 1	138,812.00	Completion of two years in College or High school graduate	None required	None required		EVSU Main Campus
2	Administrative Aide IV (Driver II)	EVSUB-ADAS4-18-2006	SG 4	165,684.00	Completion of two years in College or High school graduate	None required	Professional Driver's License		

Interested and qualified applicants should signify their interest in writing. Differently abled but qualified candidates are encouraged to apply. Attach the following documents to the application letter and send to the address below not later than **Aug. 8, 2020**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);

3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to send through e-mail their application to

**DOMINADOR O. AGUIRRE, JR. DM**  
 University President  
 EVSU, Salazar Street, Quarry District, Tacloban City

EASTERN VISAYAS STATE UNIVERSITY

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED**

EVSU, Salazar St.  
 Quarry District, Tacloban  
 6500 Philippines

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