



CS Form No. 9
Series of 2017

Republic of the Philippines
EASTERN VISAYAS STATE UNIVERSITY
Tacloban City, Philippines

Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of **EASTERN VISAYAS STATE UNIVERSITY** in the CSC website:

JOSEPH O. AGUIRRE, JR.
OIC-HRMO

Date: March 20, 2020

No	Position Title	Plantilla Item No.	Salary /Job/ Pay/ Grade	Annual Salary	Qualification Standards				Place of Assignment
					Education	Experience	Eligibility	Competency (if applicable)	
1	Administrative Aide IV	EVSUB-ADA4-48-2004	SG 4	165,684.00	Completion of two years in College or High school graduate	None required	Career Service Sub-Professional First Level		EVSU Main Campus
2	Administrative Aide IV	EVSUB-ADA4-18-2006	SG 4	165,684.00	Completion of two years in College or High school graduate	"do"	Career Service Sub-Professional First Level		EVSU Main Campus
3	Administrative Aide IV	EVSUB-ADA4-32-2008	SG 4	165,684.00	Completion of two years in College or High school graduate	"do"	Career Service Sub-Professional First Level		EVSU Main Campus
4	Administrative Aide III	EVSUB-ADA3-75-2004	SG 3	156,228.00	Completion of two years in College or High school graduate	"do"	Career Service Sub-Professional First Level		EVSU Main Campus
5	Administrative Aide III	EVSUB-ADA3-77-2004	SG 3	156,228.00	Completion of two years in College or High school graduate	"do"	Career Service Sub-Professional First Level		EVSU Main Campus
6	Supervising Administrative Officer (Cashier IV)	EVSU-SADOF-16-2005	SG 22	802,404.00	Bachelor's Degree Relevant to the Job	3 year's relevant experience	Career Service Professional Second Level		EVSU Main Campus
7	Supervising Administrative Officer (HRMO IV)	EVSU-SADOF-15-2005	SG 22	802,404.00	Bachelor's Degree Relevant to the Job	3 year's relevant experience	"do"		EVSU Main Campus

Interested and qualified applicants should signify their interest in writing. Differently abled but qualified candidates are encouraged to apply. Attach the following documents to the application letter and send to the address below not later than **April 13, 2020**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);

3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/e-mail their application to

DOMINADOR O. AGUIRRE, JR. DM
University President
EVSU, Salazar Street, Quarry District, Tacloban City

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED

EVSU, Salazar St.
Quarry District, Tacloban
6500 Philippines

(053) 321-3269
 (053) 321-1084
 www.evsu.edu.ph
 evsuhrmo16@yahoo.com



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JOSEFA M. AGUIRRE
OIC-HRMO

Date: March 20, 2020

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					Education	Experience	Eligibility	Competency (if applicable)	
8	Administrative Officer IV	EVSUB-ADOF4-12-2004	SG 15	384,636.00	Bachelor's Degree relevant to the job	1 year relevant experience	Career Service Professional Second Level		EVSU Main Campus
9	Administrative Officer IV	EVSUB-ADOF4-29-2008	SG 15	384,636.00	Bachelor's Degree relevant to the job	1 year relevant experience	Career Service Professional Second Level		EVSU Main Campus
10	Registrar III	EVSUB-R3-10-2004	SG 18	505,908.00	Bachelor's Degree relevant to the job	2 year's relevant experience	Career Service Professional Second Level		EVSU Main Campus
11	Administrative Aide VI	EVSUB-ADA6-35-2004	SG 6	186,228.00	Completion of two years in College or High school graduate	None required	Career Service Sub-Professional First Level		EVSU Main Campus
12	Administrative Aide VI	EVSUB-ADA6-37-2004	SG 6	186,228.00	Completion of two years in College or High school graduate	None required	Career Service Sub-Professional First Level		EVSU Main Campus
13	Administrative Aide VI	EVSUB-ADA6-38-2004	SG 6	186,228.00	Completion of two years in College or High school graduate	None required	Career Service Sub-Professional First Level		EVSU Main Campus

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DOMINADOR O. AGUIRRE, JR.
OIC-HRMD

Date: March 20, 2020

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					Education	Experience	Eligibility	Competency (if applicable)	
14	Engineer II	EVSUB-ENG2-28-2008	SG 16	421,272.00	Bachelor's Degree in Engineering relevant to the job	1 year relevant experience	Career Service Professional Second Level		EVSU Main Campus
14	Dentist III	EVSUB-DENT3-27-2008	SG 20	632,436.00	Doctor of Medical Medicine	2 year's relevant experience	R.A. 1080		EVSU Main Campus
15	Draftsman II	EVSUB-DFM2-27-2004	SG 8	210,060.00	Bachelor's Degree relevant to the job	1 year relevant experience	Career Service Sub-Professional 1 st Level (MC 11, s 96-Cat I)		EVSU Main Campus
16	Security Guard I	EVSUB-SECG1-82-2004	SG 6	186,228.00	Completion of two years in College or High school graduate	None required	Security Guard License		EVSU Main Campus
17	Administrative Aide II	EVSUB-ADA2-19-2009	SG 2	150,720.00	Completion of two years in College or High school graduate	None required	None required		EVSU Main Campus

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