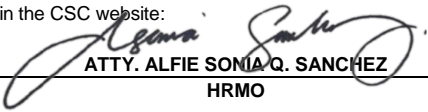


Republic of the Philippines
EASTERN VISAYAS STATE UNIVERSITY
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the EASTERN VISAYAS STATE UNIVERSITY in the CSC website:


ATTY. ALFIE SONIA Q. SANCHEZ
HRMO
 Date: February 23, 2024

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	ADMINISTRATIVE OFFICER V (Administrative Officer III)	EVSUB-ADOF5-6-2023	18	46,725.00	Bachelor's Degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service Professional/ 2nd Level Eligibility	N/A	EVSU-Carigara Campus (Administrative and Finance Services)
2	ADMINISTRATIVE OFFICER III (Supply Officer II)	EVSUB-ADOF3-12-2023	14	33,843.00	Bachelor's Degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service Professional/ 2nd Level Eligibility	N/A	EVSU-Carigara Campus (Procurement Office)
3										
4										
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10										

This is a republication of the previous AO V and AO III positions dated July 11, 2023. Those who have already submitted before need not reapply. Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 5, 2024.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

Note: This University highly encourages all interested and qualified applicants and promotes equal employment opportunity, to men and women at all levels of positions without discrimination, regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation, to include the members of the indigenous communities and those with diverse sexual orientation, gender identity, and expression (SOGIE)

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MARY JEAN P. YANGER, Ed.D.
 Campus Director
EVSU-Carigara Carigara, Leyte
hrmdo.evsucc@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.