



EASTERN VISAYAS REGIONAL MEDICAL CENTER
Tacloban City, Philippines 6500

LIST OF VACANT POSITIONS

No.	Position Title (Parenthetical Title, if applicable)	No. of Vacancy	Status of Employment	Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
1	MEDICAL OFFICER III	4	Plantilla	57,805.00/month	Doctor of Medicine	None	None	RA 1080	Medical Service
2	NURSE	5	Job Order	867.14/day	Bachelor of Science in Nursing	None	None	RA 1080	Nursing Service
3	RESPIRATORY THERAPIST	4	Job Order	867.14/day	Bachelor of Science in Respiratory Therapy	None	None	RA 1080	Respiratory Unit
4	OCCUPATIONAL THERAPIST	3	Job Order	867.14/day	Bachelor of Science in Occupational Therapy	None	None	RA 1080	Dept. of Rehabilitation Medicine
5	SPEECH THERAPIST	2	Job Order	805.90/day	Bachelor of Science in Speech Therapy	None	None	Member Certification	Dept. of Rehabilitation Medicine


EVRMC promotes equal employment opportunity for men and women at all levels of position, provided that applicants meet the minimum requirements of the position without discrimination on the account of age, gender, civil status, disability, religion, ethnicity, political affiliation, or other characteristics protected by the law such as but not limited to persons with disability (PWD), members of indigenous communities and those from any sexual orientation and gender identities (SOGI).

For Person with Disability (PWD) applicants, should you need any assistance, please notify the HR office prior to your scheduled Date of Exam and Interview.

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and submit to the Medical Center Chief Office:

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license/certification; and
4. Photocopy of Transcript of Records and Diploma.

NOTE: APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Prepared by:

MARIA REGINA G. MARTINEZ
Administrative Officer III

Noted by:

SONIETA M. GERBOLINGO
SAO, Head of the Human Resource Management Section

REQUIREMENTS FOR ORIGINAL APPOINTMENT (PLANTILLA)

1. Personal Data Sheet with Work Experience Sheet (F212 rev. 2017; 3 Copies)
Handwritten/Encoded w/ 3 Passport size Pictures (with signature over printed name)
2. Position Description Form (DBM-CSC F-1 rev. 2017; 3 Copies)
3. Medical Certificate for Employment (2 copies) and 1 documentary stamp
4. NBI Clearance and 1 Photocopy
5. Police Clearance
6. 2 Authenticated copies of PRC License/CSC Certificate of Eligibility
7. 2 Photocopies of Board Rating
8. 1 Authenticated copy of Marriage Contract/Certificate (For married employees)
9. 1 Authenticated Certificate of Live Birth
10. 1 Authenticated & 1 photocopy of Transcript of Records and
11. 1 Authenticated & 1 photocopy of Diploma
12. Government Service Record (If any)

REQUIREMENTS FOR JOB ORDER CONTRACT

1. Personal Data Sheet (F212 rev. 2017; 2 Copies) Handwritten/Encoded w/ 2 Passport size Pictures (with signature over printed name)
2. Medical Certificate for Employment and 1 documentary stamp
3. Original NBI Clearance
4. Original Police Clearance
5. 1 Photocopy of PRC License/CSC Certificate of Eligibility
6. 1 Photocopy of Board Rating
7. 1 Photocopy of Transcript of Records and
8. 1 Photocopy of Diploma
9. Photocopy(ies) of Certificate(s) of Trainings Attended