


Republic of the Philippines  
EASTERN VISAYAS MEDICAL CENTER  
Tacloban City  
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FO  
must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the EASTERN VISAYAS MEDICAL CENTER in the CSC website:

  
SONIE TAM GERBOLINGO  
Supervising Administrative Officer  
Date: September 20, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Compe- tency (if appli- cable)	
1	Medical Officer IV	OSEC-DOHB-MDOF4-540196-2015	23	80,003	Doctor of Medicine	4 hours of relevant training	1 year of relevant experience	R.A. 1080	N/A	Medical Service
2	Medical Officer IV	OSEC-DOHB-MDOF4-540025-2022	23	80,003	Doctor of Medicine	4 hours of relevant training	1 year of relevant experience	R.A. 1080	N/A	Medical Service
3	Medical Officer IV	OSEC-DOHB-MDOF4-540149-2015	23	80,003	Doctor of Medicine	4 hours of relevant training	1 year of relevant experience	R.A. 1080	N/A	Medical Service
4	Medical Officer III	OSEC-DOHB-MDOF3-540051-1998	21	63,997	Doctor of Medicine	None required	None required	R.A. 1080	N/A	Medical Service
5	Medical Officer III	OSEC-DOHB-MDOF3-540009-1998	21	63,997	Doctor of Medicine	None required	None required	R.A. 1080	N/A	Medical Service
6	Medical Officer III	OSEC-DOHB-MDOF3-540010-2010	21	63,997	Doctor of Medicine	None required	None required	R.A. 1080	N/A	Medical Service
7	Nurse V	OSEC-DOHB-NURSS-540008-1998	20	57,347	Bachelor of Science in Nursing	8 hours of relevant training	2 years of relevant experience	R.A. 1080	N/A	Nursing Service
8	Radiologic Technologist III	OSEC-DOHB-RT3-540179-2015	18	46,725	Bachelor's degree in Radiologic Technology	8 hours of training in radiologic technology with special modalities undertaken within the last five (5) years	2 years of experience as a Radiologic Technologist	R.A. 1080 (Radiologic Technologist)	N/A	Department of Radiology
9	Radiologic Technologist III	OSEC-DOHB-RT3-540177-2015	18	46,725	Bachelor's degree in Radiologic Technology	8 hours of training in radiologic technology with special modalities undertaken within the last five (5) years	2 years of experience as a Radiologic Technologist	R.A. 1080 (Radiologic Technologist)	N/A	Department of Radiology

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10	Administrative Officer II (Human Resource Management Officer I)	OSEC-DOHB-ADOF2-540004-2014	11	27,000	Bachelor's degree	None required	None required	Career Service (Professional) Second Level Eligibility)	N/A	Administrative Service	
11	Administrative Officer I (Records Officer I)	OSEC-DOHB-ADOF1-540026-2015	10	23,176	Bachelor's degree	None required	None required	Career Service (Professional) Second Level Eligibility)	N/A	Administrative Service	
12	Administrative Officer I (Records Officer I)	OSEC-DOHB-ADOF1-540024-2015	10	23,176	Bachelor's degree	None required	None required	Career Service (Professional) Second Level Eligibility)	N/A	Administrative Service	
13	Administrative Assistant II (Accounting Clerk III)	OSEC-DOHB-ADAS2-540054-2015	8	19,744	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility)	N/A	Administrative Service	
14	Administrative Assistant II (Administrative Assistant)	OSEC-DOHB-ADAS2-540060-2015	8	19,744	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility)	N/A	Administrative Service	
15	Administrative Assistant II (Administrative Assistant)	OSEC-DOHB-ADAS2-540041-2015	8	19,744	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility)	N/A	Administrative Service	
16	Administrative Assistant II (Clerk IV)	OSEC-DOHB-ADAS2-540066-2015	8	19,744	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility)	N/A	Administrative Service	
17	Administrative Assistant II (Administrative Assistant)	OSEC-DOHB-ADAS2-540047-2015	8	19,744	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility)	N/A	Administrative Service	
18	Administrative Assistant II (Administrative Assistant)	OSEC-DOHB-ADAS2-540057-2015	8	19,744	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility)	N/A	Administrative Service	
19	Administrative Assistant II (Administrative Assistant)	OSEC-DOHB-ADAS2-540055-2015	8	19,744	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility)	N/A	Administrative Service	
20	Medical Equipment Technician II	OSEC-DOHB-MEQT2-540105-2022	8	19,744	Completion of two years studies in college or Completion of relevant medical laboratory technician course	4 hours of relevant training	1 year of relevant experience	Medical Equipment Technician (MC 11, s. 96-Cat. II)	N/A	Engineering and Facilities Management Department	



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21	Medical Equipment Technician II	OSEC-DOHB-MEQT2-540104-2022	8	19,744	Completion of two years studies in college or Completion of relevant medical laboratory technician course	4 hours of relevant training	1 year of relevant experience	Medical Equipment Technician (MC 11, s. 96-Cat. II)	N/A	Engineering and Facilities Management Department
22	Medical Equipment Technician II	OSEC-DOHB-MEQT2-540012-2023	8	19,744	Completion of two years studies in college or Completion of relevant medical laboratory technician course	4 hours of relevant training	1 year of relevant experience	Medical Equipment Technician (MC 11, s. 96-Cat. II)	N/A	Engineering and Facilities Management Department
23	Medical Equipment Technician II	OSEC-DOHB-MEQT2-540013-2023	8	19,744	Completion of two years studies in college or Completion of relevant medical laboratory technician course	4 hours of relevant training	1 year of relevant experience	Medical Equipment Technician (MC 11, s. 96-Cat. II)	N/A	Engineering and Facilities Management Department
24	Medical Equipment Technician II	OSEC-DOHB-MEQT2-540014-2023	8	19,744	Completion of two years studies in college or Completion of relevant medical laboratory technician course	4 hours of relevant training	1 year of relevant experience	Medical Equipment Technician (MC 11, s. 96-Cat. II)	N/A	Engineering and Facilities Management Department
25	Administrative Assistant I (Computer Operator I)	OSEC-DOHB-ADAS1-540088-2015	7	18,620	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	None required	None required	Career Service (Subprofessional) Data Encoder (MC 11, s. 96-Cat. I) First Level Eligibility	N/A	Administrative Service
26	Administrative Assistant I (Computer Operator I)	OSEC-DOHB-ADAS1-540055-2015	7	18,620	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	None required	None required	Career Service (Subprofessional) Data Encoder (MC 11, s. 96-Cat. I) First Level Eligibility	N/A	Administrative Service
27	Administrative Assistant I (Computer Operator I)	OSEC-DOHB-ADAS1-540062-2015	7	18,620	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	None required	None required	Career Service (Subprofessional) Data Encoder (MC 11, s. 96-Cat. I) First Level Eligibility	N/A	Administrative Service
28	Administrative Assistant I (Computer Operator I)	OSEC-DOHB-ADAS1-540078-2015	7	18,620	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	None required	None required	Career Service (Subprofessional) Data Encoder (MC 11, s. 96-Cat. I) First Level Eligibility	N/A	Administrative Service
29	Administrative Assistant I (Secretary I (B))	OSEC-DOHB-ADAS1-540005-2014	7	18,620	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) First Level Eligibility	N/A	Administrative Service

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30	Administrative Assistant I (Secretary I (B))	OSEC-DOHB-ADAS1-540084-2015	7	18,620	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) First Level Eligibility)	N/A	Administrative Service
31	Medical Equipment Technician I	OSEC-DOHB-MEQT1-540344-2015	6	17,553	Completion of two years studies in college or Completion of relevant medical laboratory technician course	None required	None required	None required (MC 11, s. 96-Cat. III)	N/A	Engineering and Facilities Management Department

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **October 2, 2023**:

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. This Office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE). For Person with Disability (PWD) applicants, should you need any assistance, please notify the HR office prior to your scheduled Date of Exam and Interview.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

SALVADOR B. EVARDONE, MD, MHA, MPH, FPAMS, FPCHA, CESE  
 Medical Center Chief II  
 Brgy. 93, Bagacay, Tacloban City  
[evmciobapplication@gmail.com](mailto:evmciobapplication@gmail.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**