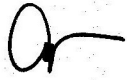


Republic of the Philippines  
**EASTERN SAMAR STATE UNIVERSITY**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the EASTERN SAMAR STATE UNIVERSITY in the CSC website:

  
DR. ANDRES C. PAGATPATAN, JR.  
SUC President - III

Date:

03/21/2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Officer I (Cashier I)	ESSUB-ADOF1-26-2004	10	23176	Bachelor's Degree	None Required	None Required	Career Service Professional / Second Level Eligibility	-	ESSU GUIUAN
2	Guidance Counselor - III	ESSUB-GUIDC3-171-2004	13	31320	Master's Degree in Guidance Counseling	None Required	None Required	RA 1080 (Guidance Counselor)	-	ESSU GUIUAN
3										
4										
5										
6										
7										
8										
9										
10										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than April 3, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. This Office highly encourages all interested and qualified applicants and promotes equal opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE).

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**DR. ANDRES C. PAGATPATAN, JR.**

SUC President III

Maypangdan, Borongan City, Eastern Samar

[op@essu.ph](mailto:op@essu.ph) and [info@essu.edu.ph](mailto:info@essu.edu.ph)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**