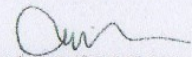


Electronic copy to be submitted to the CSC FO
must be in MS Excel format

Republic of the Philippines
EASTERN SAMAR STATE UNIVERSITY
Request for Publication of Vacant Position

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Eastern Samar State University in the CSC website

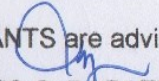

ANDRES C. PAGATPATAN, JR., PH. D.
Campus Administrator
Date: 09-Sept-2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Guidance Counselor III	ESSUB-GUID3-171-2004	13	25,545	Bachelor's Degree	None Required	None Required	RA 1080	-	ESSU Guiuan
2	Administrative Aide VI	ESSUB-ADA6-33-2004	06	14,847	High school graduate or completion of relevant vocational trade course.	None Required	None Required	MC 11 s. 96-Cat-III	-	ESSU Guiuan

Interested and qualified applicants regardless of age, sex, sexual orientation and gender identity, civil status, disability, religion, ethnicity or political affiliation should signify their interest in writing. Attached the following documents to the application letter and send to the address below not later that September 09, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:


ANDRES C. PAGATPATAN, JR, Ph. D.

Campus Administrator

Brgy. Salug, Guiuan, E. Samar



APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.