Electronic copy to be submitted to the CSC FO must be in MS Excel

Republic of the Philippines EASTERN SAMAR STATE UNIVERSITY-SALCEDO CAMPUS Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of EASTERN SAMAR ST	STATE UNIVERSITY-SALCEDO CAMPUS in the CSC website:
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Date: July 15, 2021

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					
					Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
1	GUIDANCE COUNSELOR- III	ESSUB-GUIDC3-172-2004	13	28,276.00	Master's degree in Guidance and Counseling	None Required	None Required	RA 1080 (Guidance Counselor	N/A	ESSU-Salcedo Campus
2	SECURITY GUARD-II	ESSUB-SECG2-34-2004	05	15,275.00	High School Graduate	None Required	None Required	Security Guard License (MC 11, s Cat.II	N/A	ESSU-Salcedo Campus
3	SECURITY GUARD-I	ESSUB-SECG1-85-2004	03	13,572.00	High School Graduate	None Required	None Required	Security Guard License (MC 11, s Cat.II	N/A	ESSU-Salcedo Campus

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 30, 2021.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the present position for one (1) year (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

DR. MIR-I-NISA Y. BOCO Campus Administrator ESSU-Salcedo Campus, Salcedo, Eastern Samar essu_salcedo@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.