

Republic of the Philippines
ENVIRONMENTAL MANAGEMENT BUREAU
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the ENVIRONMENTAL MANAGEMENT BUREAU in the CSC website:

Rene Jay
QUEENEE C. MADEJAS

Administrative Officer VI/ Concurrent Head, Human Resource Unit

Date: February 6, 2024

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
1	SENIOR ENVIRONMENTAL MANAGEMENT SPECIALIST	EMBB-SRENM-92-2014	18	46725	Bachelor's degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second Level Eligibility	EMB Region 8
2	ENVIRONMENTAL MANAGEMENT SPECIALIST I	EMBB-EMS1-59-2000	11	27000	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility	EMB Region 8

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 20, 2024.

1. Application letter indicating desired position. Indicate Item Number;
 2. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph; to include the work experience sheet, if applicable (CS Form No. 212 attachment - Work Experience Sheet)
 3. Performance rating in the last rating period (if applicable);
 4. Authenticated certificate of eligibility/rating/license;
 5. Authenticated Transcript of Records and Diploma; Certification of Masteral Units earned;
 6. Photocopy of certificates of relevant trainings attended; and
 7. All details in the Personal Data Sheet (PDS) should be supported with documents/certifications.
 8. This Office highly encourages all interested applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE).
- QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

Wilson L. Traveco
WILSON L. TRAVECO

Regional Director

DENR Compound, Brgy. 2, Tacloban City

embn8_records@emb.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.