

Republic of the Philippines  
**EASTERN VISAYAS STATE UNIVERSITY**

Request for Publication of Vacant Positions



To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of EASTERN VISAYAS STATE UNIVERSITY in the CSC website:

*[Signature]*  
**DOMINADOR O. AGUIRRE, JR. DM**  
University President

Date: June 14, 2018

No	Position Title	Plantilla Item No.	Salary/ Job/ Pay/ Grade	Annual Salary	Qualification Standards				Place of Assignment
					Education	Experience	Eligibility	Competency (if applicable)	
1	Admin. Aide I	Casual ( 10 )			Completion of two years in college or High School Graduate	None required	None required		EVSU Main Campus

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **December 15, 2017**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/e-mail their application to

**DOMINADOR O. AGUIRRE, JR. DM**  
University President  
EVSU, Salazar Street, Quarry District, Tacloban City  
[evsuhmo16@yahoo.com](mailto:evsuhmo16@yahoo.com)

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