

Electronic copy to be submitted to the CSC FO
must be in MS Excel format

Republic of the Philippines
(Name of Agency)
Request for Publication of Vacant Positions

To: **Civil Service Commission (CSC)**

This is to request the publication of the following vacant positions of Eastern Samar State University - Maydolong in the CSC website:

VICKIE MYRIL G. YADAO, Ph.D.
(Head of Agency)
Date: July 12, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment	
					Education	Training	Experience	Eligibility		Competency (if applicable)
1	Guidance Counselor III	ESSUB-GUIDC3-173-2004	13	P24,510.00	Bachelor's Degree in Guidance & Counselling or any allied discipline	None required	None required	PA 1080 (Guidance Counselor)	-	ESSU-Maydolong
2	===== Nothing follows =====									
5	=====									

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than August 17, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

VICKIE MYRIL G. YADAO
Campus Administrator
ESSU-Maydolong, Maydolong, Eastern Samar
info.essu.maydolong@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.