

Republic of the Philippines  
DSWD Field Office VIII  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DSWD Field Office VIII in the CSC website:

*Lucia G. Balantad*  
LUCIA G. BALANTAD  
SWO IV / OIC DC, HRMDD

Date: July 1, 2020

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Social Welfare Officer V	OSEC-DSWDB-SOCWO5-153-2004	24	Php 85,074.00	Bachelor's Degree in Social Work	Twenty-four (24) hours of training in management and supervision	Four (4) years in position/s involving management and supervision	RA 1080 (Registered Social Worker)		DSWD Field Office VIII
2	Social Welfare Officer II	OSEC-DSWDB-SOCWO2-558-2004	15	Php 32,053.00	Bachelor's Degree in Social Work	Four (4) hours relevant training	One (1) year relevant experience	RA 1080 (Registered Social Worker)		DSWD Field Office VIII
3	Social Welfare Officer II	OSEC-DSWDB-SOCWO2-550-2004	15	Php 32,053.00	Bachelor's Degree in Social Work	Four (4) hours relevant training	One (1) year relevant experience	RA 1080 (Registered Social Worker)		DSWD Field Office VIII
4	Social Welfare Officer II	OSEC-DSWDB-SOCWO2-566-2004	15	Php 32,053.00	Bachelor's Degree in Social Work	Four (4) hours relevant training	One (1) year relevant experience	RA 1080 (Registered Social Worker)		DSWD Field Office VIII
5	Social Welfare Officer II	OSEC-DSWD-SECWO2-548-2004	15	Php 32,053.00	Bachelor's Degree in Social Work	Four (4) hours relevant training	One (1) year relevant experience	RA 1080 (Registered Social Worker)		DSWD Field Office VIII
6	Social Welfare Officer II	OSEC-DSWDB-SOCWO2-549-2004	15	Php 32,053.00	Bachelor's Degree in Social Work	Four (4) hours relevant training	One (1) year relevant experience	RA 1080 (Registered Social Worker)		DSWD Field Office VIII

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **July 16, 2020**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture and attached Work Experience Sheet (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records and Diploma.
5. Photocopy of certificate/s of relevant trainings attended.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

MARIE ANGELA S. GOPALAN  
Regional Director  
DSWD Field Office VIII, Magsaysay Blvd., Tacloban City  
[fo8@dswd.gov.ph](mailto:fo8@dswd.gov.ph)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**