

Republic of the Philippines
DEPARTMENT OF TRADE AND INDUSTRY
Request for Publication of Vacant Positions



To: CIVIL SERVICE COMMISSION (CSC)

We hereby request for the publication of the following vacant positions which are authorized to be filled, at the **DEPARTMENT OF TRADE & INDUSTRY** in the CSC website:

ELENA M. TEZON

Administrative Officer V / HRMO

Date: August 27, 2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Supervising Trade and Industry Development Specialist (SVTIDS)	OSEC-DTIB- SVTIDS-58- 2014	22	65,319.00	Bachelor's Degree relevant to the job	16 hours of relevant trainings	3 years of relevant experience	Career Service (Professional) Second Level Eligibility	1-Integrated Industry and Globalized Outlook -Advanced 2-Delivering Solutions, Services and Support to DTI's Stakeholders-Advanced 3-Networking and Linkaging-Advanced 4-Delivering Excellent Results-Advanced 5-Collaborating-Advanced 6-Agility-Advanced 7-Exemplifying Professionalism and Integrity-Advanced 8-Strategic and Systems Thinking-Basic 9-Managing Performance-Intermediate 10-Building Capabilities-Intermediate 11-Engaging and Inspiring Individual and Teams-Intermediate	DTI Samar
2	Senior Trade and Industry Devt. Specialist (STIDS)	OSEC-DTIB- SRTIDS-280- 1998	18	40,637.00	Bachelor's Degree relevant to the job	8 hours of relevant trainings	2 years of relevant experience	Career Service (Professional) Second Level Eligibility	1-Integrated Industry and Globalized Outlook -Intermediate 2-Delivering Solutions, Services and Support to DTI's Stakeholders-Intermediate 3-Networking and Linkaging-Advanced 4-Delivering Excellent Results-Advanced 5-Collaborating-Advanced 6-Agility-Intermediate 7-Exemplifying Professionalism and Integrity-Advanced	DTI Leyte

3	Trade and Industry Devt. Specialist (TIDS)	OSEC-DTIB-TRIDS-489-1998	15	30,531.00	Bachelor's Degree relevant to the job	4 hours of relevant trainings	1 year of relevant experience	Career Service (Professional) Second Level Eligibility	1-Integrated Industry and Globalized Outlook -Intermediate 2-Delivering Solutions, Services and Support to DTI's Stakeholders-Intermediate 3-Networking and Linkaging-Advanced 4-Delivering Excellent Results-Advanced 5-Collaborating-Intermediate 6-Agility-Intermediate 7-Exemplifying Professionalism and Integrity-Intermediate	DTI Samar
4	Trade and Industry Devt. Specialist (TIDS)	OSEC-DTIB-TRIDS-495-1998	15	30,531.00	Bachelor's Degree relevant to the job	4 hours of relevant trainings	1 year of relevant experience	Career Service (Professional) Second Level Eligibility		DTI Samar
5	Trade and Industry Devt. Specialist (TIDS)	OSEC-DTIB-TRIDS-497-1998	15	30,531.00	Bachelor's Degree relevant to the job	4 hours of relevant trainings	1 year of relevant experience	Career Service (Professional) Second Level Eligibility		DTI No. Samar
6	Trade and Industry Devt. Analyst (TIDA)	OSEC-DTIB-TRIDA-53-2014	11	20,754.00	Bachelor's Degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility	1-Integrated Industry and Globalized Outlook -Basic 2-Delivering Solutions, Services and Support to DTI's Stakeholders-Basic 3-Networking and Linkaging-Intermediate 4-Delivering Excellent Results-Intermediate 5-Collaborating-Basic 6-Agility-Basic 7-Exemplifying Professionalism and Integrity-Intermediate	DTI 8 Regional Office
7	Administrative Aide VI (Clerk III)	OSEC-DTIB-ADA6-16-2015	6	14,847.00	Completion of 2 years studies in college	4 hours of relevant trainings	1 year of relevant experience	Career Service (Sub-Professional) First Level Eligibility	1-Integrated Industry and Globalized Outlook -Basic 2-Delivering Solutions, Services and Support to DTI's Stakeholders-Basic 3-Networking and Linkaging-Basic 4-Delivering Excellent Results-Basic 5-Collaborating-Basic 6-Agility-Basic 7-Exemplifying Professionalism and Integrity-Basic	DTI 8 Regional Office

The DTI RO 8 highly encourages interested and qualified applicants including persons with disability (PWD), members of indigenous communities and those from any sexual orientation and gender identities (SOGI) to apply.

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the **Application Letter** and send to the address below not than **September 10, 2019:**

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ARD CELERINA T. BATO

OIC-Regional Director

DTI Regional Office 8

2/F Leyte Academic Center Bldg, Pawing, Palo, Leyte

r08@dti.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.