


Republic of the Philippines
DEPARTMENT OF TRADE AND INDUSTRY
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF TRADE AND INDUSTRY in the CSC website:


RALYN G. ONG

HRMO

Date: July 12, 2022

Electronic copy to be submitted to the CSC FO must be in MS Excel format

No.	Position Title (Parenthetical Title, if applicable)	Planilla Item No.	Salary/ Job/Fay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	(1) Accountant II	OSEC-DTIB-A2-9-1998	16	P38,150.00	Bachelor's Degree in Accountancy/ Commerce major in Accounting/ Business Administration major in Accounting	4 hours of relevant training	1 year of relevant experience	RA 1080 (Certified Public Accountant)	Core Competencies: 1-Integrated Industry and Global Outlook - Intermediate 2-Delivering Solutions, Services and Support to DTI Stakeholders - Intermediate 3-Networking and Linkaging - Advance 4-Delivering Excellent Results - Advance 5-Collaborating - Intermediate 6-Agility - Intermediate 7-Exemplifying Professionalism and Integrity - Intermediate	Regional Office
2	(1) Trade and Industry Development Analyst	OSEC-DTIB-TRIDA-53-2014	11	P25,439.00	Bachelor's Degree relevant to the job	None required	None required	Career Service Professional / Second Level Eligibility	Core Competencies: 1-Integrated Industry and Global Outlook - Basic 2-Delivering Solutions, Services and Support to DTI Stakeholders - Basic 3-Networking and Linkaging - Intermediate 4-Delivering Excellent Results - Intermediate 5-Collaborating - Basic 6-Agility - Basic 7-Exemplifying Professionalism and Integrity - Intermediate	Regional Office

3	(1) Administrative Officer II	OSEC-DTIB-ADDF2-30-2015	11	P25,439.00	Bachelor's Degree relevant to the job	None required	None required	Career Service Professional / Second Level Eligibility	<p>Core Competencies:</p> <ul style="list-style-type: none"> 1-Integrated Industry and Global Outlook - Intermediate 2-Delivering Solutions, Services and Support to DTI Stakeholders - Intermediate 3-Networking and Linkaging - Advance 4-Delivering Excellent Results - Advance 5-Collaborating - Intermediate 6-Agility - Intermediate 7-Exemplifying Professionalism and Integrity - Intermediate 	Southern Leyte
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **July 22, 2022**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records;
5. The agency highly encourages interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

CELERINA T. BATO

Regional Director

DTI Regional Office 8

rb8@dti.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.