

Republic of the Philippines  
DSWD Field Office VIII  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DSWD Field Office VIII in the CSC website:

*Lucia G. Balantad*  
LUCIA G. BALANTAD

SWO IV / OIC DC, HRMDD

Date: July 15, 2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Project Development Officer II	OSEC-DSWDB-PDO2-230-2004	15	30,531.00	Bachelor's Degree relevant to the job	One (1) year relevant experience	Four (4) hours relevant training	Career Service Professional/Second Level Eligibility		DSWD Field Office VIII

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **July 30, 2019**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**MARIE ANGELA S. GOPALAN**

Regional Director

DSWD Field Office VIII, Magsaysay Blvd., Tacloban City

[fo8@dswd.gov.ph](mailto:fo8@dswd.gov.ph)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**

Republic of the Philippines  
DSWD Field Office VIII  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of DSWD Field Office VIII in the CSC website:

*Lucia G. Balantad*  
LUCIA G. BALANTAD

SWO IV/ OIC-DC, HRMDD

Date: July 15, 2019

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Aide IV	OSEC-DSWDB-ADA4-748-2004	4	13,214.00	Completion of two (2) years studies in College or High School graduate with relevant Vocational/trade course	None required	None required	Career Service (Subprofessional) First Level Eligibility		DSWD Field Office VIII
2	Social Welfare Assisant	OSEC-DSWDB-SOCWAS-355-2004	8	16,758.00	Completion of two (2) years studies in College or High School graduate with relevant Vocational/trade course	Four (4) hours of relevant training	One (1) year of relevant experience	Career Service (Subprofessional) First Level Eligibility		DSWD Field Office VIII

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **July 30, 2019**.

1. Fully accomplished Personal Data Sheet (PDS) with attached **Work Experience Sheet** with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records and Diploma.
5. Photocoy of Certificate of Trainings attended.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**MARIE ANGELA S. GOPALAN**

Regional Director

DSWD Field Office VIII, Magsaysay Blvd., Tacloban City

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