

Republic of the Philippines  
DSWD Field Office VIII  
Request for Publication of Vacant Positions

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CIVIL SERVICE COMMISSION  
LEYTE FIELD OFFICE II

TO: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of DSWD Field Office VIII in the CSC website:

*Marino S. Macuto*  
**RESTITUTO B. MACUTO**  
Regional Director

Date: October 01, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Competency (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	Project Development Officer III	OSEC-DSWDB-PDO3-13-2015	18	38,085.00	Bachelor's Degree relevant to the job	Two (2) years of relevant experiences	Eight (8) hours of relevant training	Career Service Professional/Second Level Eligibility		DSWD Field Office VIII

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **October 11, 2018**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**RESTITUTO B. MACUTO**  
Regional Director  
DSWD Field Office VIII, Magsaysay Blvd., Tacloban City  
[fo8@dswd.gov.ph](mailto:fo8@dswd.gov.ph)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**