

Republic of the Philippines
DSWD Field Office VIII
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FO
must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant position of DSWD Field Office VIII in the CSC website:

Lucia G. Balantad
LUCIA G. BALANTAD
SWO IV/ OIC DC, HRMDD

Date: November 13, 2020

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Houseparent II	OSEC-DSWDB-HP2-363-2004	6	15,524.00	High School graduate	None required	None required	None required (MC 14, s. 2019-Cat III)		DSWD Field Office VIII

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **November 23, 2020**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MARIE ANGELA S. GOPALAN
Regional Director
DSWD Field Office VIII, Magsaysay Blvd., Tacloban City
fo8@dswd.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

DSWD FIELD OFFICE 08
RECEIVED
TIME: 10:10
DTS NO: 11-13-2020
BY: <i>Luci</i>
RECORDS AND ARCHIVE SECTION