

Republic of the Philippines
DSWD Field Office VIII
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant position/s, which are authorized to be filled, at the DSWD Field Office VIII in the CSC website:


MARLENE L. KAHANO
SWO V / OIC ARDA

Date: May 4, 2021

| No. | Position Title (Parenthetical Title, if applicable) | Plantilla Item No. | Salary/ Job/ Pay Grade | Monthly Salary | Qualification Standards | | | | | Place of Assignment |
|-----|---|----------------------------|------------------------|----------------|----------------------------------|-----------------------------------|-------------------------------------|------------------------------------|----------------------------|------------------------|
| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | |
| 1 | Social Welfare Officer I | OSEC-DSWDB-SOCWO1-177-2004 | 11 | 23,877.00 | Bachelor's Degree in Social Work | None required | None required | RA 1080 (Registered Social Worker) | | DSWD Field Office VIII |
| 1 | Social Welfare Officer II | OSEC-DSWDB-SOCWO2-559-2004 | 15 | 33,575.00 | Bachelor's Degree in Social Work | Four (4) hours relevant trainings | One (1) year of relevant experience | RA 1080 (Registered Social Worker) | | DSWD Field Office VIII |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **May 19, 2021**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture and attached Work Experience Sheet (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records and Diploma.
5. Photocopy of certificate/s of relevant trainings attended.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

GRACE Q. SUBONG

OIC Regional Director

DSWD Field Office VIII, Magsaysay Blvd., Tacloban City

fo8@dswd.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.