

Republic of the Philippines
Department of Public Works and Highways
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of (Samar 2nd District Engineering Office) in the CSC website:


ROMEO A. JULATON

Admin. Officer III / Acting H.R.M.O.

Date: July 16, 2020

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	ENGINEER II	DPWHB-ENG2-540044-2012	16	₱421,272.00	Bachelor's degree in Engineering (Mechanical Engineer)	None Required	None Required	RA1080		Samar 2nd DEO, Catbalogan City
2	ENGINEER II	DPWHB-ENG2-970-2015	16	₱421,272.00	Bachelor's degree in Engineering (Geodetic Engineer)	None Required	None Required	RA1080		Samar 2nd DEO, Catbalogan City
3	Admin. Officer III (Cashier II)	DPWHB-ADOF3-540036-2012	14	₱351,324.00	Bachelor's degree relevant to the job	4 Hrs. of relevant training	1 yr. relevant experience.	CS Professional/ Second Level Eligibility		Samar 2nd DEO, Catbalogan City
4	Admin. Asst. III (Bookkeeper II)	DPWHB-ADAS3-540026-2012	9	₱225,408.00	Completion of two (2) years studies in college or high school graduate with relevant vocational/ trade course	Four (4) hours relevant training	1 yr. relevant experience.	CS Sub-Professional Data Encoder (MC 11, s. 96-Cat I) 1st Level Eligibility		Samar 2nd DEO, Catbalogan City

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 31, 2020

1. Updated Personal Data Sheet (PDS, Revised 2017) with passport sized picture (2 sets)
2. Performance Ratings for the last two (2) rating periods (certified machine copy, 2 copies)
3. Authenticated copies of Transcript of records/Diploma (certified machine copy, 2 copies)
4. Authenticated copies of relevant Certificates of Seminars / Trainings attended.
5. Authenticated copies of relevant Certificates of Employment / Updated Service Records.
6. Authenticated copies of PRC, Board rating (if applicable)
7. Authenticated copies of updated/valid PRC license.
8. Authenticated copy of latest Appointment, if any.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

HERMINIO V. GULMATICO

OIC-District Engineer

DPWH, Samar 2nd District Engineering Office

(E-mail Address)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.