



Department of Public Works and Highways
REGIONAL OFFICE VIII
Baras, Palo, Leyte
Request for Publication of Vacant Positions

To: **CIVIL SERVICE COMMISSION (CSC)**
LEYTE FIELD OFFICE
Government Center, Palo, Leyte

This is to request the publication of the following vacant positions of DPWH Regional Office VIII in the CSC website:


NENITA A. CERENA

Administrative Officer V

Chief, Human Resource Management Section
Date: **SEP 03 2019**

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Qualification Standards					Place of Assignment
				Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Officer V (Administrative Officer III)	OSEC-DPWHB-ADOF5-540029-2012	SG-18 (P40,637.00)	Bachelor's Degree	Two (2) years of relevant experience	Eight (8) hours of relevant training	Career Service Professional (CSP); 2nd Level Eligibility		Leyte II DEO
2	Engineer II	OSEC-DPWHB-ENG2-632-1998	SG-16 (P33,584.00)	Bachelor's Degree in Engineering relevant to the job	None required	None required	RA 1080		Leyte II DEO (Republication)
<i>Nothing follows</i>									

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than September 16, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Individual Performance and Commitment Form for the last rating period;
3. Authenticated copy of certificate of eligibility/rating/license;
4. Photocopy of Diploma and Transcript of Records;
5. Certificate of Employment/ Service Record; and
5. Seminar/ Training Certificates.

QUALIFIED APPLICANTS are advised to hand in or send through courier their application to:

GERALD A. PACANAN

District Engineer

Leyte 2nd District Engineering Office, Carigara, Leyte

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.