



Republic of the Philippines
Department of Public Works and Highways
REGIONAL OFFICE VIII
Baras, Palo, Leyte

Request for Publication of Vacant Positions

To: **CIVIL SERVICE COMMISSION (CSC)**
LEYTE FIELD OFFICE
Government Center, Palo, Leyte

This is to request the publication of the following vacant positions of DPWH Regional Office VIII in the CSC website:


NENITA A. CERENA
Highest Ranking HRMO

Date: 07/13/2021

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Qualification Standards					Place of Assignment
				Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Engineer II	✓ OSEC-DPWHB-ENG2-691-1998	SG-16	Bachelor's degree in Engineering relevant to the job	None Required	None Required	RA 1080 (Civil Engineer)		Samar 2nd DEO, Catbalogan City
2	Engineer II	✓ OSEC-DPWHB-ENG2-970-2015	SG-16	Bachelor's degree in Engineering relevant to the job	4 hours of relevant training	1 year of relevant experience	RA 1080 (Geodetic Engineer)		Samar 2nd DEO, Catbalogan City
3	Administrative Officer III (Supply Officer II)	✓ OSEC-DPWHB-ADOF3-540035-2012	SG-14	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) 2nd Level Eligibility		Samar 2nd DEO, Catbalogan City
4	Administrative Officer II (General Services Officer)	✓ OSEC-DPWHB-ADOF2-8-2015	SG-11	Bachelor's degree relevant to the job	None Required	None Required	Career Service (Subprofessional) First Level Eligibility		Samar 2nd DEO, Catbalogan City
5	Administrative Assistant II (Disbursing Officer II)	✓ OSEC-DPWHB-ADAS2-540013-2012	SG-08	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility		Samar 2nd DEO, Catbalogan City
6	Laboratory Technician II	✓ OSEC-DPWH-LABT2-42-1998	SG-08	Completion of two years studies in college	Four (4) hours of relevant training	One (1) year of relevant experience	Laboratory Technician (MC 11, s. 96- Cat II as amended by MC No. 10, s. 2013)		Samar 2nd DEO, Catbalogan City
7	Laboratory Technician II	✓ OSEC-DPWH-LABT2-540012-2019	SG-08	Completion of two years studies in college	Four (4) hours of relevant training	One (1) year of relevant experience	Laboratory Technician (MC 11, s. 96- Cat II as amended by MC No. 10, s. 2013)		Samar 2nd DEO, Catbalogan City
8	Administrative Assistant I (Computer Operator I)	✓ OSEC-DPWHB-ADAS1-540014-2012	SG-07	Completion of 2 years studies in college or high school graduate with relevant vocational/trade course	None Required	None Required	Career Service (Subprofessional) First Level Eligibility/Data Encoder (MC 6, s. 2010)		Samar 2nd DEO, Catbalogan City
9	Administrative Aide VI (Clerk III)	✓ OSEC-DPWHB-ADA6-540031-2012	SG-06	Completion of two years studies in college	None Required	None Required	Career Service (Subprofessional) First Level Eligibility		Samar 2nd DEO, Catbalogan City
10	Construction & Maintenance Capataz	OSEC-DPWHB-CMCZ-623-1998	SG-05	Elementary School Graduate	None Required	None Required	None required (CSC MC 11, s. 1996 Cat-III)		Samar 2nd DEO, Catbalogan City

Nothing follows

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 26, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Individual Performance and Commitment Form for the last two (2) rating periods;
3. Authenticated copy of certificate of eligibility/rating/license;
4. Photocopy of Diploma and Transcript of Records;
5. Certificate of Employment/ Service Record; and
5. Seminar/ Training Certificates.

QUALIFIED APPLICANTS are advised to hand in or send through courier their application to:

HERMINIO V. GULMATICO
District Engineer
Samar 2nd DEO, Catbalogan City