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must be in MS Excel format

Republic of the Philippines
DPWH-BILIRAN DISTRICT ENGINEERING OFFICE
Request for Publication of Vacant Positions

RECEIVED
23 JAN 2019 @ 2:05 PM
DATE
CIVIL SERVICE COMMISSION
BILIRAN Prov'l Field Office
Naval, Biliran

FOR AND IN THE ABSENCE
OF THE DISTRICT ENGINEER

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of DPWH-BILIRAN DISTRICT ENGINEERING OFFICE in the CSC website:

ALFREDO L. BOLLIDO
ASSISTANT DISTRICT ENGINEER
DAVID P. ADONGAY, JR., D. Pub. Admin.
District Engineer

Date: _____

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Engineer II	OSEC-DPWHB-ENG2-981-2015	16	381,180	Bachelor's degree in Engineering relevant to the Job	None required	None required	RA 1080 (Civil Engineer)		Naval, Biliran
2	Engineer II	OSEC-DPWHB-ENG2-694-1998	16	381,180	Bachelor's degree in Engineering relevant to the Job	None required	None required	RA 1080 (Civil Engineer)		Naval, Biliran

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 31, 2019.

- Two (2) Updated Personal Data Sheets with recent 2x2 ID picture
- Two (2) certified Photo copies of Individual Performance Commitment and Review (IPCR) for the last two (2) rating periods (January to June 2018 and July to December 2018) with justification for "Outstanding" Performance Rating, if applicable.
- Two (2) copies of Seminars/Trainings attended (original)
- Two (2) authenticated copies of Board Rating/PRC ID
- Two (2) authenticated copies Diploma, Special Order and Transcript of Record
- Others (memo, assignments, certificate of recognition, etc.)
- Passed the DPWH Computer Proficiency Examination (CPE)

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

DAVID P. ADONGAY, JR., D. Pub. Admin.

District Engineer

DPWH-Biliran District Engineering Office

Brgy. Calumpang, Naval, Biliran

dpwh.bdeo@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.