Electronic copy to be submitted to the CSC FO must be in MS Excel format

Republic of the Philippines DPWH-BILIRAN DISTRICT ENGINEERING OFFICE Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of DPWH-BILIRAN DISTRICT ENGINEERING OFFICE in the CSC website:

ADONGAY, JR., D. Pub. Admin. DAVID PA

District Engineer

Date:

| | Position Title | Plantilla Item No. | Salary/ Job/ Pay Grade | Monthly Salary | Qualification Standards | | | | | Place of |
|-----|----------------|------------------------------|------------------------------|-------------------|--|---------------|---------------|-----------------------------|-------------------------------|----------------|
| No. | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | Assignment |
| 1 | Engineer II | OSEC-DPWHB- ENG2-695-1998 | 16 | 35,106.00 | Bachelor's degree in Engineering relevant to the Job | None required | None required | RA 1080 (Civil Engineer) | | Naval, Biliran |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 30, 2020.

1. Two (2) Updated Personal Data Sheets with recent 2x2 ID picture

- 2. Two (2) certified Photo copies of Individual Performance Commitment and Review (IPCR) for the last two (2) rating periods (July to December 2019 and January to June 2020) with justification for "Outstanding" Performance Rating, if applicable.
- 3. Two (2) copies of Seminars/Trainings attended (original)
- 4. Two (2) authenticated copies of Board Rating/PRC ID
- 5. Two (2) autherticated copies Diploma, Special Order and Transcript of Record
- 6. Others (memo, assignments, certificate of recognition, etc.)
- 7. Passed the DRWH Computer Proficiency Examination (CPE)

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

DAVID P. ADONGAY, JR., D. Pub. Admin. **District Engineer** DPWH-Bilinan District Engineering Office Brgy. Calumpang, Naval, Biliran dpwh.bdeo@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.