

Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS in the CSC website:


MILAGROS C. PAÑO
Administrative Officer IV

Date: February 2, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment	
					Education	Training	Experience	Eligibility	Competency (if applicable)		
1	Engineer II (Electrical Engineer)	OSEC-DPWHB- ENG2-540135- 2012	16	39,672.00	Bachelor's degree in Engineering relevant to the job	None Required	None Required	None Required	RA 1080 (EE)		DPWH Leyte First DEO
2	Engineer II	OSEC-DPWHB- ENG2-623-1998	16	39,672.00	Bachelor's degree in Engineering relevant to the job	None Required	None Required	None Required	RA 1080 (CE)		DPWH Leyte First DEO
3	Engineer II (Contractual)	OSEC-DPWHB- ENG2-1179-2019	16	39,672.00	Bachelor's degree in Engineering relevant to the job	None Required	None Required	None Required	RA 1080 (CE)		DPWH Leyte First DEO
4	Engineer II (Contractual)	OSEC-DPWHB- ENG2-1182-2019	16	39,672.00	Bachelor's degree in Engineering relevant to the job	None Required	None Required	None Required	RA 1080 (CE)		DPWH Leyte First DEO
5	Engineer II (Contractual)	OSEC-DPWHB- ENG2-1186-2019	16	39,672.00	Bachelor's degree in Engineering relevant to the job	None Required	None Required	None Required	RA 1080 (CE)		DPWH Leyte First DEO
6	Engineer II (Contractual)	OSEC-DPWHB- ENG2-1181-2019	16	39,672.00	Bachelor's degree in Engineering relevant to the job	None Required	None Required	None Required	RA 1080 (CE)		DPWH Leyte First DEO

7	Administrative Officer IV (Budget Officer II)	OSEC-DPWHB-ADOF4-540045-2012	15	36,619.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	CSC - Professional (Second Level Eligibility)	DPWH Leyte First DEO
8	Administrative Officer II (HRMO I)	OSEC - DPWHB - ADOF2 - 2 - 2015	11	27,000.00	Bachelor's Degree	None Required	None Required	Career Service (Professional) Second Level Eligibility	DPWH Leyte First DEO
9	Administrative Assistant III (Sr. Bookkeeper)	OSEC-DPWHB-ADAS3-540034-2012	9	21,211.00	Completion of two (2) years studies in College	4 hours of relevant training	1 year of relevant experience	CSC - Sub Professional (First Level Eligibility)	DPWH Leyte First DEO
10	Administrative Aide VI (Accounting Clerk II)	OSEC-DPWHB-ADAG-540044-2012	6	17,553.00	Completion of Two years studies in College	None Required	None Required	CSC - Sub Professional (First Level Eligibility)	DPWH Leyte First DEO
11	Heavy Equipment Operator I	OSEC - DPWHB - HEO1 - 540036 - 2012	4	15,586.00	High School Graduate or Completion of relevant vocational/trade course.	None Required	None Required	Heavy Equipment Operator (MC11, S 96 - Cat. 1)	DPWH Leyte First DEO

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 15, 2023 (Re-publication).

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. This office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ADELFA A. BONIFACIO

OIC-District Engineer

DPWH Leyte First DEO, Pawing, Palo, Leyte

pano.milagros@dpwh.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.