



Department of Public Works and Highways
REGIONAL OFFICE VIII
Baras, Palo, Leyte
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)
LEYTE FIELD OFFICE
Government Center, Palo, Leyte

This is to request the publication of the following vacant positions of DPWH Regional Office VIII in the CSC website:


NENITA A. CERENA

Administrative Officer V
Administrative Division /s/

Date: August 11, 2020

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Qualification Standards					Place of Assignment
				Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Engineer II	OSEC-DPWHB-ENG2-1024-2015	SG-16 (Php 35, 106.00)	Bachelor's degree in Engineering relevant to the job	None required	None required	RA 1080		Construction Division (*Republication only)
2	Engineer II	OSEC-DPWHB-ENG2-1025-2015	SG-16 (Php 35, 106.00)	Bachelor's degree in Engineering relevant to the job	None required	None required	RA 1080		Planning and Design Division (*Republication only)
3	Administrative Aide IV (Mechanic I)	OSEC-DPWHB-ADA4-540048-2012	SG-04 (Php 13, 807.00)	High school graduate/ Completion of relevant/ vocational trade course	None required	None required	Mechanic (MC No. 10, series of 2013)		Eastern Samar AES, Borongan, Eastern Samar
4	Administrative Aide VI (Clerk III)	OSEC-DPWHB-ADA6-540073-2012	SG-06 (Php 15, 524.00)	Completion of two (2) years studies in college	None required	None required	Career Service (SubProfessional), First Level Eligibility		Northern Samar AES, Catarman, N. Samar
5	Administrative Officer IV (Budget Officer II)	OSEC-DPWHB-ADOF4-540039-2012	SG-15 (Php 32, 053.00)	Bachelor's degree in relevant to the job	Four (4) hours relevant training	One (1) year relevant experience	Career Service (Professional), Second Level Eligibility		Northern Samar 1st DEO, Catarman, N. Samar
6	Heavy Equipment Operator I	OSEC-DPWHB-HEO1-540005-2012	SG-04 (Php 13,807.00)	High school graduate/ Completion of relevant/ vocational trade course	None required	None required	Heavy Equipment Operator (MC No. 10, series of 2013)		Eastern Samar DEO, Borongan, Eastern Samar
7	Heavy Equipment Operator I	OSEC-DPWHB-HEO1-540007-2012	SG-04 (Php 13,807.00)	High school graduate/ Completion of relevant/ vocational trade course	None required	None required	Heavy Equipment Operator (MC No. 10, series of 2013)		Eastern Samar DEO, Borongan, Eastern Samar

*Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than August 24, 2020.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Individual Performance and Commitment Form for the last two (2) rating periods;
3. Authenticated copy of certificate of eligibility/rating/license;
4. Photocopy of Diploma and Transcript of Records;
5. Certificate of Employment/ Service Record; and
6. Seminar/ Training Certificates.

QUALIFIED APPLICANTS are advised to hand in or send through courier their application to:

NERIE D. BUENO, CESO III

Regional Director, DPWH Regional Office VIII

Baras, Palo, Leyte

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.