



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
EASTERN SAMAR
DISTRICT ENGINEERING OFFICE
REGIONAL OFFICE VIII
Borongan City, Eastern Samar

Request for Republication of Vacant Position

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the republication of the following vacant position of (DPWH, EASTERN SAMAR DISTRICT ENGINEERING OFFICE) in the CSC website:

DOMCELIO M. NATIVIDAD

OIC-Assistant District Engineer
CHAIRMAN - PERSONNEL SELECTION BOARD

Date: June 07, 2021

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Assistant II	OSEC-DPWHB-ADAS2-540009-2012	8	18,521	Completion of two (2) years studies in College	Four (4) hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility	PASSER - DPWH Computer Proficiency Exam (CPE)	Borongan City, Eastern Samar
XXXXXXXXXXXXXXXXXXXXXXXXXXXX										

Interested and qualified applicants should signify their interest in writing. Submit updated documents through dpwh_esdeo_hr@yahoo.com and send to the address below not later than, June 30, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Certified true copy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MA. MARGARITA C. JUNIA, D.M.
District Engineer
Brgy. Alang-alang, Borongan City E. Samar
junia/ma_margarita@dpwh.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.