



Department of Public Works and Highways  
**REGIONAL OFFICE VIII**  
Baras, Palo, Leyte  
**Request for Publication of Vacant Positions**

To: **CIVIL SERVICE COMMISSION (CSC)**  
**LEYTE FIELD OFFICE II**  
Government Center, Palo, Leyte

This is to request the publication of the following vacant positions of DPWH Regional Office VIII in the CSC website:

  
**NENITA A. CERENA**

Administrative Officer V  
HRM Section, Administrative Division

Date: 

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Qualification Standards					Place of Assignment
				Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Accountant II	OSEC-DPWHB-A2-66-1998	SG-16 (Php 35,106.00)	Bachelor's degree in Commerce/ Business Administration major in Accounting	Four (4) hours relevant training	One (1) year relevant experience	RA 1080		Finance Division (Republication)
2	Engineer II	OSEC-DPWHB-ENG2-593-1998	SG-16 (Php 35,106.00)	Bachelor's degree in Engineering relevant to the job	None required	None required	RA 1080		Construction Division (Republication)
<i>Nothing follows</i>									

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later May 8, 2020.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Individual Performance and Commitment Form for the last rating period;
3. Authenticated copy of certificate of eligibility/rating/license;
4. Photocopy of Diploma and Transcript of Records;
5. Certificate of Employment/ Service Record; and
5. Seminar/ Training Certificates.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier their application to:

**NERIE D. BUENO**

Regional Director, DPWH Regional Office VIII

Baras, Palo, Leyte

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**