



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**SOUTHERN LEYTE**  
DISTRICT ENGINEERING OFFICE  
REGIONAL OFFICE NO. VIII  
Maasin City, Southern Leyte

**Request for Publication of Vacant Positions**

**To: CIVIL SERVICE COMMISSION (CSC)**

This is to request the publication of the following vacant positions of **DPWH - Southern Leyte District Engineering Office** in the CSC website:

**MA. MARGARITA C. JUNIA, D. M.**  
District Engineer  
Date: June 4, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards			Competency (if applicable)	Place of Assignment
					Education	Training	Experience		
1	ADMINISTRATIVE OFFICER II (General Services Officer)	OSEC-DPWHB-ADDF2-10-2015	11	20,179.00	Bachelor's Degree	None required	None required	C. S. Prof (2nd Level Eligibility)	DPWH - Southern Leyte District Engineering Office - Administrative Section
	XXX								

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **JUNE 25, 2018**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**MA. MARGARITA C. JUNIA, D. M.**  
District Engineer  
DPWH-SLDEO, Maasin City, Southern Leyte  
[dpwhsldeo.as@gmail.com](mailto:dpwhsldeo.as@gmail.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**

*CSC 108msc@gmail.com*

