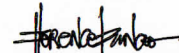


Republic of the Philippines  
DEPARTMENT OF LABOR AND EMPLOYMENT  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Department of Labor and Employment in the CSC website:

  
**FLORENCE D. PANA0**  
HRMO  
Date: 01 July 2019

No	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment	Remarks
					Education	Training	Experience	Eligibility	Competency (if applicable)		
1	Chief Labor and Employment Officer	OSEC-DOLEB-CLEO-71	24	₱83,406.00	Masteral Degree	40 hours of training in management and supervision	4 years in position involving management and supervision	CS Professional / Second Level Eligibility		within Region 8	Republication
2	Labor and Employment Officer III	OSEC-DOLEB-LEO3-255	16	₱33,584.00	Bachelor's Degree	4 hours of relevant training	1 year of relevant experience	CS Professional / Second Level Eligibility		within Region 8	

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **July 12, 2019**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture and accomplished Work Experience Sheet (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Certificate of eligibility (for PRC eligibility, license must be valid)
3. Transcript of Records
4. Diploma
5. Certificate of Admission to the Bar, if applicable
6. Relevant Training Certificates
7. Notarized Self-Certification of No Pending nor Previous Administrative, Criminal or Civil Case
8. Certificate of Employment, if applicable
9. Service Record, if applicable

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**Ms. FLORENCE D. PANA0**  
Administrative Officer V / HRMO  
DOLE-RO8 Compound, Trece Martires St., 6500 Tacloban City  
dolero8.hr@gmail.com

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**

The DOLE-RO VIII adheres to the CSC policy on equal employment opportunity principle (EEOP); hence, this position is likewise open to differently-abled persons.