



Republic of the Philippines  
**DEPARTMENT OF LABOR AND EMPLOYMENT**  
**Regional Office VIII**  
Tacloban City



To: **CIVIL SERVICE COMMISSION (CSC)**

**Request for Publication of Vacant Positions**

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Department of Labor and Employment in the CSC website:

*Florence D Panao*  
**FLORENCE D PANAO**  
HRMO

Date: \_\_\_\_\_

No	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment	Remarks
					Education	Training	Experience	Eligibility		
1.	Supervising Labor and Employment Officer	OSEC-DOLEB-SVLEO-98-1998	22	₱66,867.00	Bachelor's Degree	16 hours of relevant training	3 years of relevant experience	CS Professional / Second Level Eligibility	within Region VIII	

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **23 June 2020**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture and accomplished Work Experience Sheet (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Certificate of eligibility (for PRC eligibility, license must be valid)
3. Transcript of Records
4. Diploma
5. Certificate of Admission to the Bar, if applicable
6. Relevant Training Certificates
7. Notarized Self-Certification of No Pending nor Previous Administrative, Criminal or Civil Case
8. Certificate of Employment, if applicable
9. Service Record, if applicable

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**Dir. YAHYA A. CENTI**  
Regional Director  
DOLE-RO8 Compound, Trece Martires St., 6500 Tacloban City  
[doler08.hr@gmail.com](mailto:doler08.hr@gmail.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**

The DOLE-RO VIII adheres to the Equal Employment Opportunity Principle (EEOP); hence, this position is likewise open to differently-abled persons.