


Republic of the Philippines  
**DEPARTMENT OF LABOR AND EMPLOYMENT**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF LABOR AND EMPLOYMENT in the CSC website:

  
**FLORENCE D. PANA**  
HRMO

Date: January 5, 2021

| No. | Position Title (Parenthetical Title, if applicable) | Plantilla Item No.      | Salary/ Job/ Pay Grade | Monthly Salary | Qualification Standards |                                                                      |                                                                 |                                             |                            | Place of Assignment |
|-----|-----------------------------------------------------|-------------------------|------------------------|----------------|-------------------------|----------------------------------------------------------------------|-----------------------------------------------------------------|---------------------------------------------|----------------------------|---------------------|
|     |                                                     |                         |                        |                | Education               | Training                                                             | Experience                                                      | Eligibility                                 | Competency (if applicable) |                     |
| 1   | Chief Labor and Employment Officer                  | OSEC-DOLEB-CLEO-68-1998 | 24                     | 85074          | Masteral Degree         | Forty (40) hours of supervisory/ management learning and development | Four (4) years in position involving management and supervision | CS Professional or Second Level Eligibility |                            | within Region 8     |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 21, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) and Work Experience Sheet which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license;
4. Photocopy of Transcript of Records
5. Diploma
6. Relevant Training Certificates

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**Dir. AMABLE ILDEFONSO C. ROA**

OIC-Regional Director

DOLE-RO8 Compound, Trece Martires St., 6500 Tacloban City

[dolero8.hr@gmail.com](mailto:dolero8.hr@gmail.com)

The DOLE-RO VIII adheres to the Equal Employment Opportunity Principle (EEOP); hence, this position is likewise open to differently-abled persons.

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**