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 CIVIL SERVICE COMMISSION
 LEYTE FIELD OFFICE I

Republic of the Philippines
DEPARTMENT OF JUSTICE
 Request for Publication of Vacant Positions

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To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF JUSTICE in the CSC website:

Date:

January 10, 2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
1	Associate Prosecution Attorney II	ASPRO2-86-05	22-1	704,604.00	BACHELOR OF LAWS	4 HOURS RELEVANT TRAINING	1 YEAR OF RELEVANT EXPERIENCE	R.A 1080 (BAR)	* OPP-Cebu, Region VII
2	Associate Prosecution Attorney II	ASPRO2-29-06	22-1	704,604.00	BACHELOR OF LAWS	4 HOURS RELEVANT TRAINING	1 YEAR OF RELEVANT EXPERIENCE	R.A 1080 (BAR)	* OPP-North Cotabato, Region XII
3	Associate Prosecution Attorney II	ASPRO-2-46-98	22-1	704,604.00	BACHELOR OF LAWS	4 HOURS RELEVANT TRAINING	1 YEAR OF RELEVANT EXPERIENCE	R.A 1080 (BAR)	* OPP-Cagayan, Region II
4	Administrative Officer V (Human Resource Management Officer III)	ADOF5-2-2018	18-1	457,020.00	Bachelor's degree	8 Hours of relevant training	2 years of relevant experience	Career Service (Professional); Second Level Eligibility	Office of the Regional Prosecutor, Region I, Hall c Justice, San Fernando City La Union

5	Administrative Officer IV (Budget Officer II)	ADOF4-344-2018	15 - 1	348,120.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 years of relevant experience	Career Service (Professional); Second Level Eligibility	Office of the Regional Prosecutor, Region I, Hall o Justice, San Fernando City La Union
6	Administrative Officer II (Administrative Officer I)	ADOF2-244-2018	11 - 1	242,148.00	Bachelor's degree	None required	None required	Career Service (Professional); Second Level Eligibility	Office of the Regional Prosecutor, Region I, Hall o Justice, San Fernando City La Union
7	Process Server	PROCS-199-2018	5 - 1	161,772.00	High School Graduate	None required	None required	None required	Office of the Regional Prosecutor, Region I, Hall o Justice, San Fernando City La Union
8	Administrative Officer V (Human Resource Management Officer III)	ADOF5-3-2018	18-1	457,020.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	Career Service (Professional); Second Level Eligibility	Office of the Regional Prosecutor, Region II, MMW Bldg., Pengue Ruyu Tuguegarao City, Cagayan
9	Administrative Officer IV (Budget Officer II)	ADOF4-345-2018	15 - 1	348,120.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 years of relevant experience	Career Service (Professional); Second Level Eligibility	Office of the Regional Prosecutor, Region II, MMW Bldg., Pengue Ruyu Tuguegarao City, Cagayan
10	Administrative Officer II (Administrative Officer I)	ADOF2-245-2018	11 - 1	242,148.00	Bachelor's degree	None required	None required	Career Service (Professional); Second Level Eligibility	Office of the Regional Prosecutor, Region II, MMW Bldg., Pengue Ruyu Tuguegarao City, Cagayan

11	Process Server	PROCS-200-2018	5 - 1	161,772.00	High School Graduate	None required	None required	None required	None required	Office of the Regional Prosecutor, Region II, MMM Bldg., Pengue Ruyu Tuguegarao City, Cagayan
12	Administrative Officer V (Human Resource Management Officer III)	ADOF5-4-2018	18-1	457,020.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	Career Service (Professional); Second Level Eligibility	Office of the Regional Prosecutor, Region III, 3/F Hall of Justice Bldg. Diosdado Macapagal Gov't Center Brgy. Maimpis, San Fernando City, Pampanga	
13	Administrative Officer IV (Budget Officer II)	ADOF4-346-2018	15 - 1	348,120.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 years of relevant experience	Career Service (Professional); Second Level Eligibility	Office of the Regional Prosecutor, Region III, 3/F Hall of Justice Bldg. Diosdado Macapagal Gov't Center Brgy. Maimpis, San Fernando City, Pampanga	
14	Administrative Officer II (Administrative Officer I)	ADOF2-246-2018	11 - 1	242,148.00	Bachelor's degree	None required	None required	Career Service (Professional); Second Level Eligibility	Office of the Regional Prosecutor, Region III, 3/F Hall of Justice Bldg. Diosdado Macapagal Gov't Center Brgy. Maimpis, San Fernando City, Pampanga	
15	Process Server	PROCS-201-2018	5 - 1	161,772.00	High School Graduate	None required	None required	None required	Office of the Regional Prosecutor, Region III, 3/F Hall of Justice Bldg. Diosdado Macapagal Gov't Center Brgy. Maimpis, San Fernando City, Pampanga	
16	Administrative Officer V (Human Resource Management Officer III)	ADOF5-5-2018	18-1	457,020.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	Career Service (Professional); Second Level Eligibility	Office of the Regional Prosecutor, Region IV, Hall of Justice San Pablo City, Laguna	

17	Administrative Officer IV (Budget Officer II)	ADOF4-347-2018	15 - 1	348,120.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 years of relevant experience	Career Service (Professional); Second Level Eligibility	Office of the Regional Prosecutor, Region IV, Hall of Justice San Pablo City, Laguna
18	Administrative Officer II (Administrative Officer I)	ADOF2-247-2018	11 - 1	242,148.00	Bachelor's degree	None required	None required	Career Service (Professional); Second Level Eligibility	Office of the Regional Prosecutor, Region IV, Hall of Justice San Pablo City, Laguna
19	Process Server	PROCS-202-2018	5 - 1	161,772.00	High School Graduate	None required	None required	None required	Office of the Regional Prosecutor, Region IV, Hall of Justice San Pablo City, Laguna
20	Administrative Officer V (Human Resource Management Officer III)	ADOF5-6-2018	18-1	457,020.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	Career Service (Professional); Second Level Eligibility	Office of the Regional Prosecutor, Region V, Hall of Justice Legaspi City, Albay
21	Administrative Officer IV (Budget Officer II)	ADOF4-348-2018	15 - 1	348,120.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 years of relevant experience	Career Service (Professional); Second Level Eligibility	Office of the Regional Prosecutor, Region V, Hall of Justice Legaspi City, Albay
22	Administrative Officer II (Administrative Officer I)	ADOF2-248-2018	11 - 1	242,148.00	Bachelor's degree	None required	None required	Career Service (Professional); Second Level Eligibility	Office of the Regional Prosecutor, Region V, Hall of Justice Legaspi City, Albay

23	Process Server	PROCS-203-2018	5 - 1	161,772.00	High School Graduate	None required	None required	None required	None required	Office of the Regional Prosecutor, Region V, Hai of Justice Legaspi City, Albay
24	Administrative Officer V (Human Resource Management Officer III)	ADOF5-7-2018	18-1	457,020.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	Career Service (Professional); Second Level Eligibility	Office of the Regional Prosecutor, Region VI, Iloilo City, Iloilo	
25	Administrative Officer IV (Budget Officer II)	ADOF4-349-2018	15 - 1	348,120.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 years of relevant experience	Career Service (Professional); Second Level Eligibility	Office of the Regional Prosecutor, Region VI, Iloilo City, Iloilo	
26	Administrative Officer II (Administrative Officer I)	ADOF2-249-2018	11 - 1	242,148.00	Bachelor's degree	None required	None required	Career Service (Professional); Second Level Eligibility	Office of the Regional Prosecutor, Region VI, Iloilo City, Iloilo	
27	Process Server	PROCS-204-2018	5 - 1	161,772.00	High School Graduate	None required	None required	None required	Office of the Regional Prosecutor, Region VI, Iloilo City, Iloilo	
28	Administrative Officer V (Human Resource Management Officer III)	ADOF5-8-2018	18-1	457,020.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	Career Service (Professional); Second Level Eligibility	Office of the Regional Prosecutor, Region VII, 4/F Taft Commercial Center Metro Colon Carparkm Osmeña Blvd. Cebu City, Cebu	

29	Administrative Officer IV (Budget Officer II)	ADOF4-350-2018	15 - 1	348,120.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional); Second Level Eligibility	Office of the Regional Prosecutor, Region VII, 4/F Taft Commercial Center Metro Colon Carparkm Osmeña Blvd. Cebu City, Cebu
30	Administrative Officer II (Administrative Officer I)	ADOF2-250-2018	11 - 1	242,148.00	Bachelor's degree	None required	None required	Career Service (Professional); Second Level Eligibility	Office of the Regional Prosecutor, Region VII, 4/F Taft Commercial Center Metro Colon Carparkm Osmeña Blvd. Cebu City, Cebu
31	Process Server	PROCS-205-2018	5 - 1	161,772.00	High School Graduate	None required	None required	None required	Office of the Regional Prosecutor, Region VII, 4/F Taft Commercial Center Metro Colon Carparkm Osmeña Blvd. Cebu City, Cebu
32	Administrative Officer V (Human Resource Management Officer III)	ADOF5-9-2018	18-1	457,020.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	Career Service (Professional); Second Level Eligibility	Office of the Regional Prosecutor, Region VIII, Hall of Justice Tacloban City, Leyte
33	Administrative Officer IV (Budget Officer II)	ADOF4-351-2018	15 - 1	348,120.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional); Second Level Eligibility	Office of the Regional Prosecutor, Region VIII, Hall of Justice Tacloban City, Leyte
34	Administrative Officer II (Administrative Officer I)	ADOF2-251-2018	11 - 1	242,148.00	Bachelor's degree	None required	None required	Career Service (Professional); Second Level Eligibility	Office of the Regional Prosecutor, Region VIII, Hall of Justice Tacloban City, Leyte

35	Process Server	PROCS-206-2018	5 - 1	161,772.00	High School Graduate	None required	None required	None required	None required	Office of the Regional Prosecutor, Region VIII, Hall of Justice Tacloban City, Leyte
36	Administrative Officer V (Human Resource Management Officer III)	ADOF5-10-2018	18-1	457,020.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	Career Service (Professional); Second Level Eligibility	Office of the Regional Prosecutor, Region IX, Hall of Justice Zamboanga City Zamboanga del Sur	
37	Administrative Officer IV (Budget Officer II)	ADOF4-352-2018	15 - 1	348,120.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 years of relevant experience	Career Service (Professional); Second Level Eligibility	Office of the Regional Prosecutor, Region IX, Hall of Justice Zamboanga City Zamboanga del Sur	
38	Administrative Officer II (Administrative Officer I)	ADOF2-252-2018	11 - 1	242,148.00	Bachelor's degree	None required	None required	Career Service (Professional); Second Level Eligibility	Office of the Regional Prosecutor, Region IX, Hall of Justice Zamboanga City Zamboanga del Sur	
39	Process Server	PROCS-207-2018	5 - 1	161,772.00	High School Graduate	None required	None required	None required	Office of the Regional Prosecutor, Region IX, Hall of Justice Zamboanga City Zamboanga del Sur	
40	Administrative Officer V (Human Resource Management Officer III)	ADOF5-11-2018	18-1	457,020.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	Career Service (Professional); Second Level Eligibility	Office of the Regional Prosecutor, Region X, Faber Bldg., Regatta Square Pueblo De Oro Township, Upper Carmen Cagayan de Oro City, Misamis Oriental	

41	Administrative Officer IV (Budget Officer II)	ADOF4-353-2018	15 - 1	348,120.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 years of relevant experience	Career Service (Professional); Second Level Eligibility	Office of the Regional Prosecutor, Region X, Faber Bldg., Regatta Square Pueblo De Oro Township, Upper Carmen Cagayan de Oro City, Misamis Oriental
42	Administrative Officer II (Administrative Officer I)	ADOF2-253-2018	11 - 1	242,148.00	Bachelor's degree	None required	None required	Career Service (Professional); Second Level Eligibility	Office of the Regional Prosecutor, Region X, Faber Bldg., Regatta Square Pueblo De Oro Township, Upper Carmen Cagayan de Oro City, Misamis Oriental
43	Process Server	PROCS-208-2018	5 - 1	161,772.00	High School Graduate	None required	None required	None required	Office of the Regional Prosecutor, Region X, Faber Bldg., Regatta Square Pueblo De Oro Township, Upper Carmen Cagayan de Oro City, Misamis Oriental
44	Administrative Officer V (Human Resource Management Officer III)	ADOF5-12-2018	18-1	457,020.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	Career Service (Professional); Second Level Eligibility	Office of the Regional Prosecutor, Region XI, Hall of Justice, Candelaria Ave. Ecoland, Davao City, Davao del Sur
45	Administrative Officer IV (Budget Officer II)	ADOF4-354-2018	15 - 1	348,120.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 years of relevant experience	Career Service (Professional); Second Level Eligibility	Office of the Regional Prosecutor, Region XI, Hall of Justice, Candelaria Ave. Ecoland, Davao City, Davao del Sur
46	Administrative Officer II (Administrative Officer I)	ADOF2-254-2018	11 - 1	242,148.00	Bachelor's degree	None required	None required	Career Service (Professional); Second Level Eligibility	Office of the Regional Prosecutor, Region XI, Hall of Justice, Candelaria Ave. Ecoland, Davao City, Davao del Sur

47	Process Server	PROCS-209-2018	5 - 1	161,772.00	High School Graduate	None required	None required	None required	None required	Office of the Regional Prosecutor, Region XI, Hall of Justice, Candelana Ave. Ecoland, Davao City, Davao del Sur
48	Administrative Officer V (Human Resource Management Officer III)	ADOF5-13-2018	18-1	457,020.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	Career Service (Professional); Second Level Eligibility	Office of the Regional Prosecutor, Region XII, 3rd Floor Prosecutor's Bldg. Hall of Justice Compound, General Santos Drive, Koronadal City, South Cotabato	
49	Administrative Officer IV (Budget Officer II)	ADOF4-355-2018	15 - 1	348,120.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 years of relevant experience	Career Service (Professional); Second Level Eligibility	Office of the Regional Prosecutor, Region XII, 3rd Floor Prosecutor's Bldg. Hall of Justice Compound, General Santos Drive, Koronadal City, South Cotabato	
50	Administrative Officer II (Administrative Officer I)	ADOF2-255-2018	11 - 1	242,148.00	Bachelor's degree	None required	None required	Career Service (Professional); Second Level Eligibility	Office of the Regional Prosecutor, Region XII, 3rd Floor Prosecutor's Bldg. Hall of Justice Compound, General Santos Drive, Koronadal City, South Cotabato	
51	Process Server	PROCS-210-2018	5 - 1	161,772.00	High School Graduate	None required	None required	None required	Office of the Regional Prosecutor, Region XII, 3rd Floor Prosecutor's Bldg. Hall of Justice Compound, General Santos Drive, Koronadal City, South Cotabato	
52	Administrative Officer V (Human Resource Management Officer III)	ADOF5-14-2018	18-1	457,020.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	Career Service (Professional); Second Level Eligibility	Office of the Regional Prosecutor, Region XIII, Butuan City, Agusan del Norte	

53	Administrative Officer IV (Budget Officer II)	ADOF4-356-2018	15 - 1	348,120.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 years of relevant experience	Career Service (Professional); Second Level Eligibility	Office of the Regional Prosecutor, Region XIII, Butuan City, Agusan del Norte
54	Administrative Officer II (Administrative Officer I)	ADOF2-256-2018	11 - 1	242,148.00	Bachelor's degree	None required	None required	Career Service (Professional); Second Level Eligibility	Office of the Regional Prosecutor, Region XIII, Butuan City, Agusan del Norte
55	Process Server	PROCS-211-2018	5 - 1	161,772.00	High School Graduate	None required	None required	None required	Office of the Regional Prosecutor, Region XIII, Butuan City, Agusan del Norte
56	Administrative Officer V (Human Resource Management Officer III)	ADOF5-15-2018	18-1	457,020.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	Career Service (Professional); Second Level Eligibility	Office of the Regional Prosecutor, Region XIV, (ARMM), Hall of Justice Bangon, Marawi City, Lanao del Sur
57	Administrative Officer IV (Budget Officer II)	ADOF4-357-2018	15 - 1	348,120.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 years of relevant experience	Career Service (Professional); Second Level Eligibility	Office of the Regional Prosecutor, Region XIV, (ARMM), Hall of Justice Bangon, Marawi City, Lanao del Sur
58	Administrative Officer II (Administrative Officer I)	ADOF2-257-2018	11 - 1	242,148.00	Bachelor's degree	None required	None required	Career Service (Professional); Second Level Eligibility	Office of the Regional Prosecutor, Region XIV, (ARMM), Hall of Justice Bangon, Marawi City, Lanao del Sur
59	Process Server	PROCS-212-2018	5 - 1	161,772.00	High School Graduate	None required	None required	None required	Office of the Regional Prosecutor, Region XIV, (ARMM), Hall of Justice Bangon, Marawi City, Lanao del Sur

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 21, 2019.

1. Fully accomplished two (2) copies of Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017 with Work Experience Sheet) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable, such as: promotion, re-appointment or transfer);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Regional Prosecutor
Department of Justice

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.
INTERESTED APPLICANTS SHOULD DIRECTLY APPLY/SEND THEIR APPLICATION TO THE OFFICE CONCERNED.
INTERESTED APPLICANTS SHOULD DIRECTLY APPLY/SEND THEIR APPLICATION TO THE REGIONAL OFFICE CONCERNED.