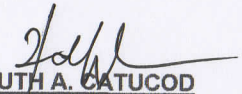


Republic of the Philippines
PAROLE AND PROBATION ADMINISTRATION, REGION VIII
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Parole and Probation Administration, R8 in the CSC website:


RUTH A. CATUCOD
AO IV
8/9/2019

Date:

8/9/2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Accountant I	PPAB-A1-4-1998	12	22,938.00	BACHELOR'S DEGREE IN ACCOUNTANCY	NONE REQUIRED	NONE REQUIRED	RA 1080	N/A	Regional Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than August 19, 2019, to wit:

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Authenticated Performance rating in the last rating period (if applicable);
3. Authenticated Photocopy of certificate of eligibility/rating/license (for PRC eligibility, license must be valid);
4. Authenticated Photocopy of Transcript of Records;
5. Authenticated Photocopy of certificate of trainings for the last 5 years (if any);
6. Authenticated Photocopy of certificate of recognitions/honors/awards received (if any);
7. Service Record/Certificate of employment, if applicable.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email (scanned documents) their application to:

RUTH A. CATUCOD
Administrative Officer IV
Parole and Probation Administration, R8
Bulwagan ng Katarungan, R. Magsaysay Blvd.
6500 Tacloban City, Leyte
E-mail Address: ppadoiregionalofficeviii@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.