Republic of the Philippines PAROLE AND PROBATION ADMINISTRATION Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PAROLE AND PROBATION ADMINISTRATION in the CSC website:

	Len
	RUTH L. ALA
	/ HRMO
Date:	/ Octover 4, 2023

No.	applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					
					Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
1	Supervising Probation Officer	PPAB-SVPROB-75-1998	22	71511	BACHELOR'S DEGREE IN SOCIAL WORK, SOCIOLOGY, PSYCHOLOGY, CRIMINOLOGY, PENOLOGY, CORRECTIONS, POLICE SCIENCE, POLICE ADMINISTRATION OR OTHER RELATED FIELDS	16 HOURS OF RELEVANT TRAINING	3 YEARS OF PROGRESSIVELY RESPONSIBLE EXPERIENCE IN PROBATION OR OTHER RELATED WORK	Career Service (Professional) or RA 1080 or any appropriate eligibility for Second Level position	Investigation Supervision Skills Adaptability People and Information Management Communication <i>S.1 Interpersonal Communications 5.2 Oral Communications 5.3 Written Communications</i> 6. Process Management 7. Decision Making and Problem Solving	Within Region 8
2	Supervising Probation Officer	PPAB-SVPROB-77-1998	22	71511	BACHELOR'S DEGREE IN SOCIAL WORK, SOCIOLOGY, PSYCHOLOGY, CRIMINOLOGY, PENOLOGY, CORRECTIONS, POLICE SCIENCE, POLICE ADMINISTRATION OR OTHER RELATED FIELDS	16 HOURS OF RELEVANT TRAINING	3 YEARS OF PROGRESSIVELY RESPONSIBLE EXPERIENCE IN PROBATION OR OTHER RELATED WORK	Career Service (Professional) or RA 1080 or any appropriate eligibility for Second Level position	Investigation Supervision Skills Adaptability People and Information Management Communication <i>S.1 Interpersonal Communications S.2 Oral Communications S.3 Written Communications</i> Process Management Decision Making and Problem Solving	Within Region 8
3	Supervising Probation Officer	PPAB-SVPROB-83-1998	22	71511	BACHELOR'S DEGREE IN SOCIAL WORK, SOCIOLOGY, PSYCHOLOGY, CRIMINOLOGY, PENOLOGY, CORRECTIONS, POLICE SCIENCE, POLICE ADMINISTRATION OR OTHER RELATED FIELDS	16 HOURS OF RELEVANT TRAINING	3 YEARS OF PROGRESSIVELY RESPONSIBLE EXPERIENCE IN PROBATION OR OTHER RELATED WORK		 Investigation Supervision Skills Adaptability People and Information Management Communication Interpersonal Communications Oral Communications Written Communications Process Management Decision Making and Problem Solving 	Within Region 8
4		- NOTHING FOLLOWS -								
5										
6										
8										
9						+				
10								1		

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than October 15, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;

2. Certified true copy of performance rating in the last rating period (if applicable);

3. Authenticated copy of certificate of eligibility/rating/license;

4. Authenticated copy of Transcript of Records;

5. Certified true copy of certificate of trainings (if any); and

6. Certified true copy of certificate of recognitions/honors/awards received (if any).

7. This Office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MA. BEVERLY D. AMPO Regional Officer-In-Charge

Parole and Probation Administration, R8 Bulwagan ng Katarungan Tacloban City ppadojregionalofficeviii@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.