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Republic of the Philippines
DEPARTMENT OF HEALTH-EASTERN VISAYAS CENTER FOR HEALTH DEVELOPMENT
Government Center, Palo, Leyte

Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Department of Health- Eastern Visayas Center for Health Development in the CSC website:

IMELDA Q. CREER
Administrative Officer V/Head, HRM Unit

Date: **August 23, 2021**

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	MEDICAL OFFICER IV	OSEC-DOHB-MDOF4-540013-2014	SG-23	P76,907.00	Doctor of Medicine	Four (4) hours of relevant training	One (1) year of relevant experience	RA 1080	<p>CORE - Level 3: Exemplifying Integrity, Professionalism, Service Excellence</p> <p>ORGANIZATIONAL - Level 3: Effective Communication Skills, Effective Interpersonal Relations, Organizational Awareness & Commitment</p> <p>LEADERSHIP - Level 1: Building Collaborative and Inclusive Working Relationship, Leading Change, Managing Performance and Coaching for Results, and Thinking Creatively & Strategically</p> <p>TECHNICAL - Level 3: Advocating Public Health, Building Relationship with Stakeholders, Communicating Technical Information, Data Management, Government and Departmental Policies and Procedures, Implementing Health Policies and Regulations, Project/ Program Planning and Management, and Technical Consulting</p>	DOH-EVCHD Local Health Support Division (LHSD), Government Center, Candahug, Palo, Leyte
2	DEVELOPMENT MANAGEMENT OFFICER IV	OSEC-DOHB-DMO4-540032-2014	SG-22	P68,415.00	Bachelor's Degree Relevant to the Job	Sixteen (16) hours of relevant training	Three (3) years of relevant experience	Career Service (Professional) Second Level Eligibility	<p>CORE - Level 3: Exemplifying Integrity, Professionalism, Service Excellence</p> <p>ORGANIZATIONAL - Level 3: Effective Communication Skills, Effective Interpersonal Relations, Organizational Awareness & Commitment</p> <p>TECHNICAL - Level 3: Advocating Public Health, Data Recording and Reporting, Health Promotion and Health Education, Implementing Health Policies and Regulations, Monitoring and Evaluating Skills, Organizing Communities, and Program/Project Planning and Management</p>	RD/ARD - Provincial DOH Office

3	DEVELOPMENT MANAGEMENT OFFICER V	OSEC-DOHB- DMO5-540016- 2014	SG-24	P86,742.00	Masteral Degree	Twenty-four (24) hours of training in Management & Supervision	Four (4) years in position/s involving Management & Supervision	Career Service (Professional) Second Level Eligibility	<p>CORE - Level 4: Exemplifying Integrity, Professionalism, Service Excellence</p> <p>ORGANIZATIONAL - Level 4: Effective Communication Skills, Effective Interpersonal Relations, Organizational Awareness & Commitment</p> <p>LEADERSHIP - Level 2 Building Collaborative and Inclusive Working Relationship, Leading Change, Managing Performance and Coaching for Results, and Thinking Creatively & Strategically</p> <p>TECHNICAL - Level 3: Advocating Public Health, Data Recording and Reporting, Health Promotion and Health Education, Implementing Health Policies and Regulations, Monitoring and Evaluating Skills, Organizing Communities, and Program/Project Planning and Management</p>	RD/ARD - Provincial DOH Office
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All qualified next in rank shall be automatically considered for promotion. However, a qualified next in rank has to submit letter of intent and an updated Personal Data Sheet with attached supporting documents on or before the deadline to the HRM Unit. Failure to do so will automatically waive one's right to be included as candidate. Likewise, this Office highly encourages other interested and qualified applicants including persons with disability (PWD), members of the indigenous communities, and those from any sexual orientation and gender identities to apply. Signify interest in writing and attach the following documents to the application letter:

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) with attached Work Experience Sheet (if applicable) which can be downloaded at www.csc.gov.ph - 4 copies
2. Performance rating in the last rating period (if applicable);
3. Authenticated photocopy of certificate of eligibility
4. Authenticated Photocopy of Transcript of Records;
5. Photocopy of Certificates of Trainings attended.

QUALIFIED APPLICANTS are advised to hand in their application to the Human Resource Management Unit or send thru email at dohro8hr.docs@gmail.com, or send through courier addressed to:

EXUPERIA B. SABALBERINO, MD, MPH, CESe
OIC, Director IV
Department of Health-Center for Health Development-Eastern Visayas
Government Center, Candahug, Palo, Leyte
dohro8hr.docs@gmail.com

DEADLINE OF SUBMISSION OF APPLICATION IS ON September 6, 2021. APPLICATION WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.