


Republic of the Philippines
DEPARTMENT OF HEALTH-EASTERN VISAYAS CENTER FOR HEALTH DEVELOPMENT
Government Center, Palo, Leyte

Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Department of Health-Eastern Visayas Center for Health Development in the CSC website:


IMELDA Q. CREER
Administrative Officer V
HRMO

Date: 7/17/2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	DEVELOPMENT MANAGEMENT OFFICER IV	DMO4-540001- 2019	SG 22	P 65,319.00	Bachelor's Degree relevant to the job	16 hours of relevant trainings	3 years relevant experience	Career Service (Professional) Second Level Eligibility		Provincial Health Team

All qualified next in rank shall be automatically considered for promotion. However, a candidate has to submit letter of intent and an updated Personal Data Sheet to the HRM Unit. Failure to do so will automatically waive one's right to be included as candidate.

Likewise, this Office highly encourages other interested and qualified applicants including persons with disability (PWD), members of the indigenous communities, and those from any sexual orientation and gender identities to apply. Signify interest in writing and attach the following documents to the application letter:

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) with attached Work Experience Sheet (if applicable) which can be downloaded at www.csc.gov.ph - 4 copies
2. Performance rating in the last rating period (if applicable);

3. Authenticated photocopy of certificate of eligibility/rating/license;
4. Authenticated Photocopy of Transcript of Records;
5. Photocopy of Certificates of Trainings attended for the last five (5) years

QUALIFIED APPLICANTS are advised to hand in their application to the Human Resource Management Unit or email to dohro8hr.docs@gmail.com, or send through courier addressed to:

MINERVA P. MOLON, MD, MPH, FPPA, CESO III

Director IV

Department of Health

Center for Health Development-Eastern Visayas

Government Center, Candahug, Palo, Leyte

DEADLINE OF SUBMISSION OF APPLICATION IS ON JULY 30, 2019.

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.